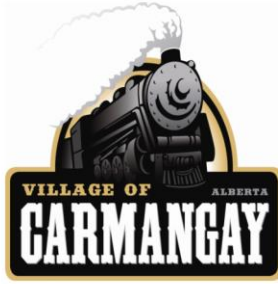
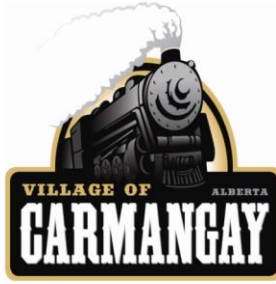


**Agenda Overview
Village of Carmangay
Regular Council Meeting
Village Office
Tuesday, November 15, 2022
6:00 p.m.**

1. Call to Order
2. Guests:
3. Question Period
4. Approval of Agenda for Tuesday, November 15, 2022 Regular Council Meeting
5. Approval of Minutes of:
 - a. Tuesday, October 18, 2022 Organizational Meeting
 - b. Tuesday, October 18, 2022 Regular Meeting of Council
6. Public Works Report
7. Administrator Report
8. Correspondence
9. Financial Reports
10. Old Business
 - a. AMWWP Project Update and Borrowing Bylaw #827
 - b. ATCO Gas Franchise Fee Agreement Bylaw #821
 - c. Water Meters
 - d. Carmangay and District Recreation Board Requisition
 - e. Carmangay Library Requisition
 - f. Chinook Arch Regional Library Requisition
 - g. Car Charging Station update
11. New Business
 - a. Bylaw #820 Amendment
 - b. Pre-Authorized Debit payments
 - c. Bylaw #829 – Electronic Transmission of Documents
 - d. E-Notices for Utilities and Taxes – opt in form
 - e. Bylaw #830 – Public Notification Bylaw
 - f. Budget 2023
12. Reports
 - a. ORRSC
 - b. Marquis Foundation

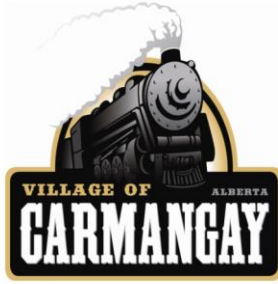


- c. Vulcan District Solid Waste
 - d. FCSS
 - e. SouthGrow
 - f. Twin Valley Regional Water Services Commission
 - g. Mayors and Reeves of Southern Alberta
 - h. Vulcan County Regional Emergency Partnership Committee
13. Closed Session
14. Adjournment



**Agenda Detailed
Village of Carmangay
Regular Council Meeting
Village Office
Tuesday, November 15, 2022
6:00 p.m.**

- 1. Call to Order**
- 2. Guests:**
- 3. Question Period**
- 4. Approval of Agenda for Tuesday, November 15, 2022 Regular Council Meeting**
- 5. Approval of Minutes**
 - a. Tuesday, October 18, 2022 Organizational Meeting of Council – please see pages 8 to 9
 - b. Tuesday, October 18, 2022 Regular Meeting of Council - Please see pages 10 to 12
- 6. Public Works Report**
- 7. Administrator Report**
 - a. Registered for Municipal Affairs Administrator’s Training Initiative online seminars from November 28 to December 2
 - b. Met with Alberta Environment regarding water plant, best practices, roles and responsibilities
 - c. Completed all but one Munisoft training programs
 - d. Worked with Scase and Partners over two days in October on interim audit
 - e. Worked on setting up e-notices for utilities, first successful billing sent via email
 - f. Worked on budget
 - g. Worked on balancing bank reconciliations from January onwards.
 - h.
- 8. Correspondence**
 - a. No correspondence received
- 9. Financial Reports**
 - a. See pages 13 to 18
- 10. Old Business**
 - a. AMWWP Project Update and Borrowing Bylaw #827**
 - i. Update from Jody Petrone –
 - ii. Village is able to access grant funding to pay current invoices from MPE
 - iii. As of Thursday, November 10, no communication has been received by the Village in regards to the Bylaw.



b. ATCO Gas Franchise Fee Agreement Bylaw #821

- i. See page 19 for Bylaw #821

(Suggested Motion) _____ motions to pass second reading of Bylaw #821 ATCO Gas Franchise Fee Agreement.

(Suggested Motion) _____ motions to pass third reading of Bylaw #821 ATCO Gas Franchise Fee Agreement.

c. Water Meters

- i. List provided under separate cover due to personal information contained in document.
- ii. During November utility run, it was discovered that numerous water meters have never or rarely been accurately read. There are 22 with issues.

d. Carmangay and District Recreation Board Requisition

- i. To be discussed in conjunction with the budget planning

e. Carmangay Library Requisition

- i. To be discussed in conjunction with the budget planning

f. Chinook Arch Regional Library Requisition

- i. To be discussed in conjunction with the budget planning

g. Car Charging Station update

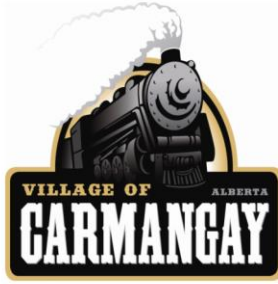
- i. Cost to ship the boxes back to Brooks was determined to be too expensive, so public works will take them when convenient.

11. New Business

a. Bylaw #820 Amendment

- i. See pages 20 - 22
- ii. During the auditor visit in October it was discovered that the current taxation bylaw for 2022 has some incorrect numbers copied into the document.
- iii. Bylaw has since been updated and Administration requests it be passed as amended.

(Suggested Motion) _____ motions to pass Bylaw #820 Taxation Rates Bylaw as amended.



b. Pre-Authorized Debit payments

- i. Administration has found that the Village has the capability to be using a Munisoft extension that enables the Village to collect pre-authorized debits from residents. This will require banking information to be collected from interested residents, and a form signed by the owner/renter (responsible party) acknowledging the NSF fees and the dates and amounts of withdrawals.
- ii. Hope to have this in place for January 1st for both utility and tax payments.
- iii. Please see pages 23 - 24 for draft forms

c. Bylaw #829 – Electronic Transmission of Documents

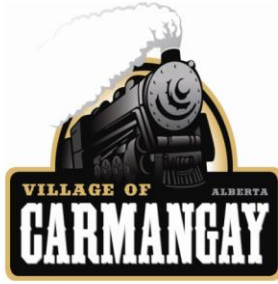
- i. Bylaw to enable alternative advertising methods other than newspaper advertisement as indicated in the Municipal Government Act, as well as receive consent from residents to email utility bills, tax bills and other municipal communications
- ii. Please see pages 25 to 33 for Bylaw #829

d. E-Notices for Utilities and Taxes

- i. In addition to Pre-Authorized Debits, the Village can also send e-notices directly from Munisoft for utility bills and tax bills.
- ii. We also have the capability to send other municipal notices through Munisoft to those subscribers.
- iii. To comply with legislation, all current residents who receive email bills should fill in a form authorizing the Village to contact them electronically and to acknowledge that the email takes the place of any paper copies of bills and notices that are sent.
- iv. Munisoft also offers e-notices to be sent from the receipting program. We do not currently have this extension and it would cost \$499 to purchase with a \$75/year support fee.
- v. These forms are a part of Bylaw #829 and found as schedules within the Bylaw

e. Bylaw #830 – Public Notification Bylaw

- i. A bylaw to formalize the public notification process for public hearings, advertisement of bylaws, etc.
- ii. See pages 34 - 35



f. Budget 2023

- i. Working copy of the 2023 budget is available for review under separate cover.

12. Reports

a. ORRSC

b. Marquis Foundation

Marquis Report Oct 25,2022

-Finalized 2023 budget. There is a 2% increase in wages and 2% increase in rent. The Village portion of the requisition increase is a total of \$294 over last year. Find the attached spreadsheet that outlines requisition amounts.

-We are moving ahead to the next step of looking into building a new lodge.

-There are currently 2 empty units at the manor in Carmangay.

c. Vulcan District Solid Waste

Vulcan district waste commission meeting Oct. 26

-At the Carmangay/ Champion site they have horses cleaning up the grass. It has worked well except on 2 occasions people have intentionally let them out after hours. People were caught on tape and warned they would lose privileges if it happened again.

-All Ag Chem sites have been cleaned up for winter.

-Worked on budget. Population numbers are being adjusted for municipalities based on 2017 Alberta Municipality Affair census numbers. Carmangay new population number is 269 (from 250 previously).

-Manager was tasked to working on final budget numbers and will presented back to the board at the November meeting.

d. FCSS

FCSS/Food bank Report (Nov 3, 2022)

-Interviews for new director are taking place. Hoping to have one in place by December 1.

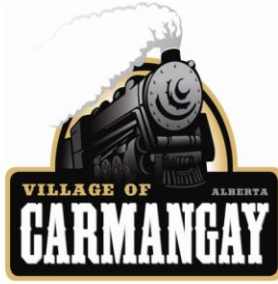
-Financials are up to date, as of today. Budget was discussed.

-Lomond and Arrowwood have approached people about being their representative on the FCSS board.

-A new youth co-ordinator has been hired

-The youth center kitchen renovation is complete and looks great.

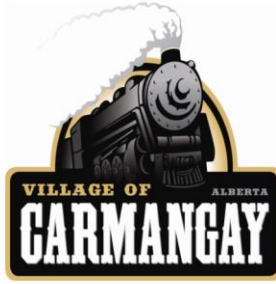
-Worked on more policy updates.



- e. SouthGrow
- f. Twin Valley Regional Water Services Commission
- g. Mayors and Reeves of Southern Alberta
- h. Vulcan County Regional Emergency Partnership Committee

13. Closed Session

14. Adjournment



5. a.

**Minutes
Organizational Meeting
Village of Carmangay October
18, 2022
6:00 p.m.**

1. Attendance: Kym Nichols, Doug Fraser, Sue Dahl, CAO Kelly McLeod
2. Administrator Kelly McLeod called meeting to order at 6:01 p.m.
3. Election of Mayor:

a) CAO McLeod calls for nominations for the position of Mayor.

Doug Fraser nominates Kym Nichols for the position of Mayor. There are no further nominations. Kym Nichols is elected Mayor by acclamation.

4. Election of Deputy Mayor

a) Mayor Nichols calls for nominations for the position of Deputy Mayor.

Sue Dahl nominates Doug Fraser for the position of Deputy Mayor. There are no further nominations. Doug Fraser is elected Deputy Mayor by acclamation.

5. Council Meeting Dates and Times

Deputy Mayor Doug Fraser motions to hold Regular Council meetings on the third Tuesday of each month at 6:00 p.m.

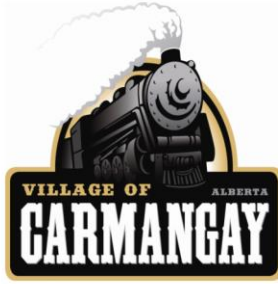
CARRIED

6. Council Meeting Location

Councilor Sue Dahl motions to hold Council meetings at the Village of Carmangay Office, located at 119 Carman Street, unless otherwise indicated.

CARRIED

7. Banking Institution/Signing Authority



Deputy Mayor Doug Fraser motions that the banking institution for the Village remain the ATB Financial in Vulcan, Alberta, and that any one of the three Councilors along with the Chief Administrative Officer will have signing authority.

CARRIED

8. Appointment of Auditor

Councilor Sue Dahl motions to appoint Scase and Co. as the auditors for the 2022 financial audit and to put forth a request for proposal for the 2023 year end audit.

CARRIED

9. Committees:

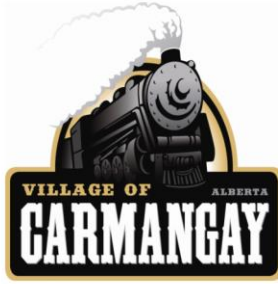
Deputy Mayor Doug Fraser motions to approve the below Committee appointments as amended.

CARRIED

- a) ORRSC – Sue Dahl / Doug Fraser (alternate)
- b) Marquis Foundation – Kym Nichols
- c) Vulcan & District Waste Commission – Kym Nichols / Doug Fraser (alternate)
- d) FCSS – Sue Dahl
- e) SouthGrow – Doug Fraser / Kym Nichols (alternate)
- f) Twin Valley Regional Water Service Commission- Doug Fraser and Sue Dahl
- g) Mayors and Reeves of Southern AB – Kym Nichols
- h) Carmangay and District Recreation Board – Kym Nichols
- i) MPC – Doug Fraser and Sue Dahl
- j) Vulcan County Regional Emergency Management Partnership – Doug Fraser

10. Adjournment

Mayor Kym Nichols adjourned the meeting at 6:08 p.m.



b. Approval of Minutes for Tuesday, October 18, 2022 Regular Meeting of Council:

**Minutes
Village of Carmangay
Regular Council Meeting
Village Office
Tuesday, October 18, 2022
6:00 p.m.**

1. Attendance: Mayor Kym Nichols, Deputy Mayor Doug Fraser, Councillor Sue Dahl, CAO Kelly McLeod
2. Call to Order – Mayor Kym Nichols called the meeting to order at 6:10 p.m.
3. Guests: Sheila Smidt
4. Question Period – administration and council answered questions posed by guest
5. Approval of Agenda for Tuesday, October 18, 2022 Regular Council Meeting
Councillor Sue Dahl motions to approve the agenda for Tuesday, October 18, 2022 Regular Council Meeting with the addition of item 13. Closed Session, FOIP Section 2 Division 17.

CARRIED

6. Approval of Minutes of Tuesday, September 20, 2022 Regular Meeting of Council
Deputy Mayor Doug Fraser motions to approve the minutes of the Tuesday, September 20, 2022 Regular Council Meeting.

CARRIED

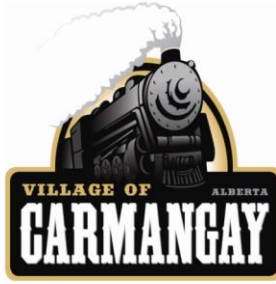
7. Public Works Report
8. Administrator Report
Councillor Sue Dahl motions to accept the Public Works Report and Administrator Report as presented.

CARRIED

9. Correspondence – there is no correspondence

10. Financial Reports
Deputy Mayor Doug Fraser motions to accept the Financial Reports as presented.

CARRIED



11. Old Business

- a. Electric Car Charging Station

Deputy Mayor Doug Fraser motions to return the electric car charging station to the Peaks to Prairies Program.

CARRIED

- b. Matlock Lease Agreement

Deputy Mayor Doug Fraser motions to accept the amended lease agreement as presented between Eric and Alena Matlock and the Village of Carmangay.

CARRIED

- c. AMWWP Project and Borrowing Bylaw #827

Councillor Sue Dahl motions to pass first reading of Bylaw #827 Borrowing Bylaw.

CARRIED

12. New Business

- a. Carmangay and District Recreation Board requisition
Tabled until November

- b. Carmangay Library requisition
Tabled until November

- c. John Deere snow brush

Deputy Mayor Doug Fraser motions to approve the purchase of a snow brush for the John Deere tractor at a cost of \$642.60 to be picked up in Strathmore by public works.

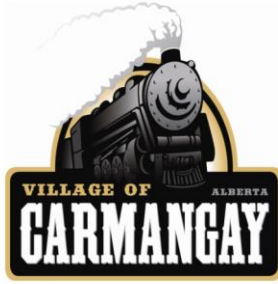
CARRIED

- d. Fortis Proposed Rate Letter
For information

- a. ORRSC Subdivision and Development Appeal Board Members and Assessment Review Board Members

Ms. Sheila Smidt is the current representative for the Village of Carmangay on these boards and is willing to continue in this role.

- e. Water Meters



Tabled until November

- f. Chinook Arch Regional Library System
Tabled until November

13. Reports

- a. ORRSC
- b. Marquis Foundation
- c. Vulcan District Solid Waste
- d. FCSS
- e. SouthGrow
- f. Twin Valley Regional Water Services Commission
- g. Mayors and Reeves of Southern Alberta
- h. Vulcan County Regional Emergency Partnership Committee

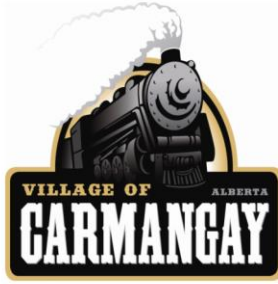
14. Closed Session – **FOIP Section 2 Division 17 –**

Councillor Sue Dahl motions to enter closed session at 6:58 p.m.

Councillor Sue Dahl motions to come out of closed session at 7:30 p.m.

15. Adjournment

Mayor Kym Nichols adjourns the meeting at 7:30 p.m.



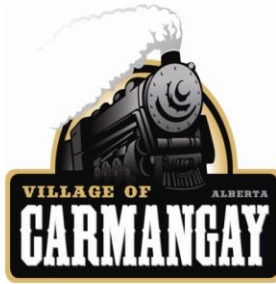
9. Financial Reports

Statement of Cash Position as of October 31, 2022 and November 10, 2022

	31-Oct-22	10-Nov-22
Current Cash *	\$ 22,965.82	\$ 31,561.50
Investments	\$ 41,283.98	\$ 41,283.98
Public Works Receivable	\$ 1,478.98	\$ 1,478.98
Overdue Tax Owing	\$ 12,431.22	\$ 12,431.22
Current Tax Owing	\$ 21,989.19	\$ 19,140.56
Overdue & Current Utilities Owing**	\$ 8,719.37	\$ 38,386.33
Revolving Credit	\$ -	\$ -
Mastercard	-\$ 822.17	-\$ 822.17
Total Cash & Near Cash	\$ 108,046.39	\$ 143,460.40

*includes Village chequing account and ATB Agency account

**Nov 10 amount includes latest utility billing done on November 3



**Village of Carmangay
Payment Register**

Report Date
2022-11-10 9:20 AM

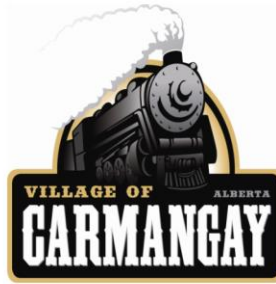
Batch: 2022-00002 to 2022-00097

Page 1

Bank Code: GEN - ATB Business Account

Payment #	Vendor	Date	Amount
Computer Cheque			
3166	Post Media Network Inc.	2022-10-05	236.25
3167	AMSC INSURANCE SERVICES LTD	2022-10-05	1,431.54
3168	CARMANGAY COMMUNITY CTR AS	2022-10-05	52.50
3169	KAIZEN LAB	2022-10-05	236.78
3170	NAPA AUTO PARTS	2022-10-05	267.05
3171	ORRSC	2022-10-05	561.75
3172	VULCAN COUNTY	2022-10-05	5,525.01
3173	VULCAN DISTRICT WASTE COMM	2022-10-05	1,080.00
3174	WOLFE'S HARDWARE	2022-10-05	33.99
3175	XEROX CANADA LTD	2022-10-05	91.61
3176	LETHBRIDGE MOBILE SHREDDING	2022-10-27	27.05
3177	TOWN OF VULCAN	2022-10-27	512.75
3178	XEROX CANADA LTD	2022-10-27	322.06
Total for Computer Cheque:			10,378.34
Other			
10032022	NEW GEN ENERGY	2022-10-03	1,506.27
10102022	ATB FINANCIAL	2022-10-05	1,573.33
10172022	CANADA REVENUE AGENCY	2022-10-17	5,206.09
20221031	MUNISOFT	2022-10-31	450.28
2022OCT15	WORKERS COMPENSATION BOAR	2022-10-15	209.18
294414194	TELUS MOBILITY	2022-10-14	83.95
295257815	EPCOR ENERGY SERVICES ALBEF	2022-10-14	522.54
295257929	EPCOR ENERGY SERVICES ALBEF	2022-10-14	89.71
295260606	EPCOR ENERGY SERVICES ALBEF	2022-10-14	86.84
295299455	CANADIAN PACIFIC (NON FREIGHT)	2022-10-07	296.00
297740714	KELSEY CHIC	2022-10-28	150.00
297742729	EPCOR ENERGY SERVICES ALBEF	2022-10-28	71.95
297744775	DIRECT ENERGY REGULATED	2022-10-07	49.31
297745441	DIRECT ENERGY REGULATED	2022-10-07	144.63
297746550	DIRECT ENERGY REGULATED	2022-10-07	73.14
2977746482	DIRECT ENERGY REGULATED	2022-10-07	85.07
297794780	TVRWC	2022-10-31	7,152.25
300391595	EPCOR ENERGY SERVICES ALBEF	2022-10-24	1,458.68
300392696	TELUS COMMUNICATIONS INC.	2022-10-28	89.93
300395628	TELUS COMMUNICATIONS INC.	2022-10-28	89.93
Total for Other:			19,389.08
Total for GEN:			<u>29,767.42</u>

Payments Printed: 33



Report Date
2022-11-10 9:14 AM

**Village of Carmanav
Budget versus Actual**
For the Period Ending October 31, 2022

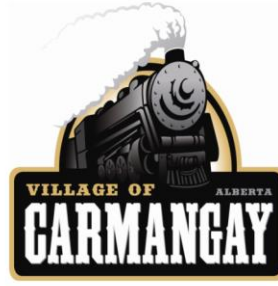
Page 1

	Budget	Current	Year to Date
REVENUES			
Taxes including School and Marquis	314,257.00		311,884.87
General Administration	129,493.00	12,666.66	88,714.13
Bylaw Enforcement	750.00		775.00
Public Works	110,000.00		74,393.94
Water Supply and Distribution	129,000.00	446.34	91,561.75
Bulk Water Sales	800.00	100.00	380.00
Wastewater and Disposal	32,000.00	249.47	23,533.92
Waste Management	69,000.00	377.49	42,528.85
Development	300.00		600.00
Parks and Recreation			65,212.90
TOTAL REVENUES:	785,600.00	13,839.96	699,585.36
EXPENSES			
School, Marquis and Doctor Requisition	84,355.00		70,380.97
Council and Other Legislative	9,500.00	52.50	3,144.50
General Administration	234,640.00	11,319.67	256,801.52
Emergency and Bylaw	3,631.00	165.00	2,920.66
Public Works	183,500.00	8,504.00	169,468.81
Roads, Streets, Walks and Lighting	34,650.00	7,170.89	26,028.55
Water Supply and Distribution	139,373.86	8,098.59	104,891.33
Wastewater Treatment and Disposal	5,050.00	81.02	3,983.02
Community Programming	500.00		
Waste Management	66,215.00	1,080.00	62,934.67
Community Programming	2,050.00	512.75	2,051.06
Cemetery	2,000.00		
Development	5,100.00	561.75	7,162.00
Parks and Recreation	4,200.00	465.48	3,108.55
Culture including Library	5,515.00		5,197.87
CORONAVIRUS			263.82
TOTAL EXPENSES:	780,279.86	38,011.65	718,337.33
SURPLUS (DEFICIT)	5,320.14	(24,171.69)	(18,751.97)

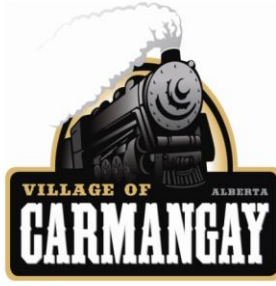
Village of Carmangay
 Budgetary Control
 For the Period 2022-01-01 - 2022-10-31

Report Date
 2022-11-10 9:16 AM

Page 1



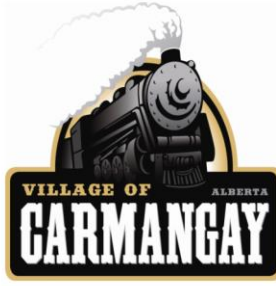
Account # / Description	Committed	Current	Year to Date	Budget	Variance	%
1-10-110 - Municipal Taxes			247,296.95	247,762.00	(465.05)	0.2-
1-10-114 - Provincial School Requisition			53,631.07	55,347.00	(1,715.93)	3.1-
1-10-115 - Seniors Requisition			6,632.81	6,648.00	(15.19)	0.2-
1-10-510 - Tax Penalties			4,324.04	4,500.00	(175.96)	3.9-
1-12-410 - General Administration Revenue	820.00		3,285.46	2,000.00	1,285.46	64.3
1-12-420 - Interest Revenue	35.74		398.56		398.56	
1-12-540 - Franchise Revenue	5,267.18		39,101.66	39,500.00	(398.34)	1.0-
1-12-560 - Leases and Rents	235.00		10,912.00	11,525.00	(613.00)	5.3-
1-12-595 - Agency Bank Revenue			9,300.00	24,000.00	(14,700.00)	61.3-
1-12-600 - Provincial and Other Grants				27,468.00	(27,468.00)	100.0-
1-12-700 - SOLAR REVENUE	6,308.74		25,716.45	25,000.00	716.45	2.9
1-27-110 - Bylaw and Dog License Revenue			775.00	750.00	25.00	3.3
1-31-110 - Public Works Revenue			10,300.00	110,000.00	(99,700.00)	90.6-
1-31-200 - PW - FOREMAN			1,190.00		1,190.00	
1-31-201 - PW - LABOURER 1			640.00		640.00	
1-31-204 - PW - SNOW REMOVAL			625.00		625.00	
1-31-300 - PW - BACK HOE & HOE PACK			1,440.00		1,440.00	
1-41-110 - Water Flat Fee Revenue	419.75		77,048.76	114,000.00	(36,951.24)	32.4-
1-41-120 - Water Usage Revenue	26.59		14,512.99	15,000.00	(487.01)	3.3-
1-41-252 - PW - WATER REPAIRS			56,726.99		56,726.99	
1-41-400 - Bulk Water Sales	100.00		380.00	800.00	(420.00)	52.5-
1-42-110 - Sanitary Flat Fee Revenue	249.47		23,533.92	32,000.00	(8,466.08)	26.5-
1-42-254 - PW - VAC TRUCK			1,100.00		1,100.00	
1-43-120 - Weekly Garbage Revenue	377.49		42,528.85	69,000.00	(26,471.15)	38.4-
1-61-110 - Development Revenue			600.00	300.00	300.00	100.0
1-72-130 - PW - MOWER WITH OPERATOR			500.00		500.00	
1-73-110 - INSURANCE PYMTS REC BACK FOR NEW BUILD			64,712.90		64,712.90	
1-73-201 - SUPPLIES			1,510.49		1,510.49	
1-73-300 - FUEL CHARGES TO FIRE DEPT			361.46		361.46	
Revenue Totals:		13,839.96	699,085.36	785,600.00	(86,514.64)	11.0-
2-10-114 - Provincial School Requisition			41,300.97	55,347.00	(14,046.03)	25.4
2-10-115 - Seniors Requisition			6,648.00	6,648.00		
2-10-116 - FCSS			2,051.06	2,050.00	1.06	0.1-
2-10-150 - Fire Services Requisition	512.75		15,842.00	15,842.00		
2-10-160 - Police Requisition			6,590.00	6,518.00	72.00	1.1-
2-11-101 - Council Stipend & Meeting Fees			2,085.00	6,500.00	(4,415.00)	67.9
2-11-200 - COUNCIL MEETING EXP & MILEAGE	52.50		1,059.50	3,000.00	(1,940.50)	64.7



Village of Carmangay
 Budgetary Control
 For the Period 2022-01-01 - 2022-10-31

Report Date
 2022-11-10 9:16 AM

Account # / Description	Committed	Current	Year to Date	Budget	Variance	%
2-12-100 - Admin Salaries		5,706.50	89,572.00	119,000.00	29,428.00	24.7
2-12-101 - Admin Employer Benefits Contributions		2,382.38	28,824.41	39,000.00	10,175.59	26.1
2-12-200 - Admin Travel Expense			229.75	600.00	370.25	61.7
2-12-203 - Admin Insurance			22,328.89	19,900.00	(2,428.89)	12.2
2-12-206 - ADMIN - OTHER			6,831.55	4,640.00	(2,191.55)	47.2
2-12-215 - Admin Postage			985.37	1,300.00	314.63	24.2
2-12-217 - Admin Telephone		171.30	1,732.15	3,200.00	1,467.85	45.9
2-12-220 - Admin Advertising		225.00	245.00	500.00	255.00	51.0
2-12-230 - Admin Professional Services	454.60	604.60	30,261.69	24,000.00	(6,261.69)	26.1
2-12-250 - Admin Office Supplies			2,201.85	2,000.00	(201.85)	10.1
2-12-300 - Admin Memberships			608.39	2,100.00	1,491.61	71.0
2-12-320 - Admin Training and Development		795.00	3,360.19	800.00	(2,560.19)	320.0
2-12-500 - Admin Computer and Contracts		571.86	10,460.59	9,000.00	(1,460.59)	16.2
2-12-507 - COMPUTER SUPPLIES			1,139.53		(1,139.53)	
2-12-700 - Admin Building Maintenance			50,302.00	1,100.00	1,100.00	100.0
2-12-750 - OLD MLA BUILDING PROJECT			33.39		(33.39)	
2-12-800 - Admin Census and Election			1,536.30	3,000.00	1,463.70	48.8
2-12-810 - Admin Bank Charges			940.29		(940.29)	
2-12-811 - BANK INTEREST CHARGED			5,725.37	4,500.00	(1,225.37)	27.2
2-12-900 - Admin Utilities	62.59	863.03	1,931.16	1,931.00	(0.16)	
2-23-100 - Emergency Services Requisitions				500.00	500.00	100.0
2-23-200 - Emergency Preparedness				1,200.00	210.50	17.5
2-27-110 - Bylaw Expense		165.00	989.50	1,200.00	11,929.71	13.6
2-31-100 - PW Salaries		6,306.28	76,070.29	88,000.00	3,003.65	25.0
2-31-101 - PW Employer Benefits Contributions		810.30	8,996.35	12,000.00	3,003.65	25.0
2-31-108 - PW Workers Compensation	209.18	209.18	2,051.78	3,700.00	1,648.22	44.6
2-31-217 - PW Telephone		79.95	1,281.25	1,100.00	(181.25)	16.5
2-31-320 - PW Training and Development			49.95	1,200.00	1,150.05	95.8
2-31-520 - PW Fuel			11,263.46	15,000.00	3,736.54	24.9
2-31-600 - PW Goods and Supplies		485.73	54,992.04	50,000.00	(4,992.04)	10.0
2-31-650 - CONTRACTED SERVICES FOR EXTERNAL JOBS	193.63		3,096.80	1,000.00	(2,096.80)	209.7
2-31-700 - PW Building and Equip Repairs	49.44	307.21	5,478.76	6,800.00	1,321.24	19.4
2-31-900 - PW Utilities	682.54	305.35	7,322.92	4,700.00	(2,622.92)	55.8
2-32-215 - Roads Freight				200.00	200.00	100.0
2-32-531 - Roads Gravel/Dust Abatement		5,360.01	6,997.96	11,500.00	4,502.04	39.2
2-32-534 - Roads Signs				1,200.00	1,200.00	100.0
2-32-542 - Roads CPR Crossing	296.00	296.00	3,256.00	3,250.00	(6.00)	0.2
2-32-600 - Roads Goods and Supplies		125.66	125.66	1,500.00	1,374.34	91.6
2-32-700 - Roads Equipment				2,500.00	2,500.00	100.0



Village of Carmangay
Budgetary Control
For the Period 2022-01-01 - 2022-10-31

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Account # / Description	Committed	Current	Year to Date	Budget	Variance	%
2-32-900 - Roads Utilities		1,389.22	15,944.93	14,500.00	(1,444.93)	10.0-
2-41-100 - Water Salaries			3,276.00	18,500.00	15,224.00	82.3
2-41-101 - Water Employer Benefits Contributions				3,000.00	3,000.00	100.0
2-41-110 - Water TVRWC Large Debenture Payment			8,531.31	17,063.00	8,531.69	50.0
2-41-120 - Water Usage		7,152.25	53,338.25	60,000.00	6,661.75	11.1
2-41-215 - Water Freight			136.94	900.00	763.06	84.8
2-41-250 - EQUIPMENT RENTAL/PURCHASE WATER				200.00	200.00	100.0
2-41-252 - WATER EQUIPMENT REPAIRS			405.08	200.00	(205.08)	102.5-
2-41-253 - WATER ANALYSIS			225.50		(225.50)	
2-41-300 - Water Memberships			187.15	1,000.00	812.85	81.3
2-41-320 - Water Training and Development			850.00	1,500.00	650.00	43.3
2-41-511 - Water Meters			3,192.00	800.00	(2,392.00)	299.0-
2-41-542 - Water Travel			674.62	300.00	(374.62)	124.9-
2-41-600 - Water Goods and Supplies			3,224.58	5,000.00	1,775.42	35.5
2-41-700 - Water TVRWC Admin and Contract Services		225.50	10,416.01	20,000.00	9,583.99	47.9
2-41-900 - Water Utilities	226.85	720.84	10,518.57	9,300.00	(1,218.57)	13.1-
2-41-991 - Water Small Debenture Payment			10,142.17	1,610.86	(8,531.31)	529.6-
2-42-253 - SANITARY EQUIPMENT REPAIRS				200.00	200.00	100.0
2-42-320 - Sanitary Training				500.00	500.00	100.0
2-42-600 - Sanitary Goods and Supplies			2,241.41	500.00	(1,741.41)	348.3-
2-42-700 - Sanitary Equipment				1,000.00	1,000.00	100.0
2-42-800 - Sanitary Contracted Services				1,600.00	1,600.00	100.0
2-42-900 - Sanitary Utilities	105.33	81.02	1,846.94	1,250.00	(596.94)	47.8-
2-43-110 - Transfer Station Requisition			53,214.67	53,215.00	0.33	
2-43-120 - Weekly Garbage Expense		1,080.00	9,720.00	13,000.00	3,280.00	25.2
2-51-541 - Community Programming				500.00	500.00	100.0
2-56-200 - Cemetery Requisition				2,000.00	2,000.00	100.0
2-61-110 - Dev Municipal Planning Commission				600.00	600.00	75.0
2-62-200 - Dev Contracted Services		561.75	7,012.00	4,500.00	(2,512.00)	55.8-
2-72-600 - Parks Goods and Supplies			676.52	2,800.00	2,123.48	75.8
2-72-650 - Parks Equipment				1,000.00	1,000.00	100.0
2-72-700 - Parks Contracted Services				400.00	400.00	100.0
2-73-900 - Campground Utilities		465.48	2,432.03		(2,432.03)	
2-74-200 - Library Maintenance			168.97	500.00	331.03	66.2
2-74-540 - Library Requisitions			1,940.00	3,015.00	1,075.00	35.7
2-74-900 - Library Utilities			3,088.90	2,000.00	(1,088.90)	54.5-
2-99-100 - CORONAVIRUS EXPENDITURES			263.82		(263.82)	
2-99-991 - Transfer to Capital				5,320.00	5,320.00	100.0

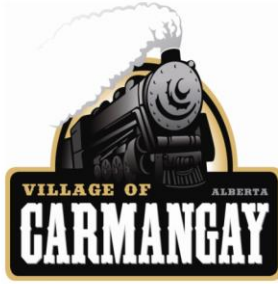
Village of Carmangay
Budgetary Control
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Account # / Description	Committed	Current	Year to Date	Budget	Variance	%
Expense Totals:	2,280.16	38,011.65	720,617.49	785,599.86	64,982.37	8.3
Net Surplus (Deficit):	(2,280.16)	(24,171.69)	(21,532.13)	0.14	(21,532.27)	####.#-

Accounts Printed: 113



**10. b. ATCO Gas Franchise Fee Agreement Bylaw #821:
BYLAW #821
ATCO GAS FRANCHISE**

A By-law of the Village of Carmangay to authorize the Mayor and CAO to execute an agreement with ATCO Gas and Pipelines Ltd., to renew an agreement with, and to confer a franchise on the Company to deliver natural gas to customers within the Village of Carmangay.

WHEREAS the Company has requested a franchise be granted to provide natural gas services to customers within the Village of Carmangay;

AND WHEREAS it is deemed that such an agreement would be of benefit to customers within the Village of Carmangay;

THEREFORE under the authority of the Municipal Government Act, R.S.A. 2000, Chapter M-26, Part 3, Division 3, Section 45 - 47 be it enacted that the Mayor and CAO be authorized to sign the agreement which is attached to and forming part of this By-law and marked as Schedule "A" between the Municipality and the Company to renew a agreement with and to confer a franchise on the Company to deliver natural gas services within the Municipality;

This By-law shall come into force upon the agreement being approved by the Alberta Utilities Commission for the Province of Alberta, and upon being given Third reading and finally passed.

READ a First time this 17th day of May, 2022

MAYOR Kym Nichols

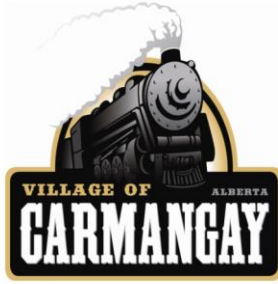
CAO Kelly McLeod

READ a Second time this ___ day of _____, 2022

MAYOR Kym Nichols

CAO Kelly McLeod

READ a Third time this ___ day of _____, 2022



MAYOR Kym Nichols

CAO Kelly McLeod

11. a. Bylaw #820 Amendment:

**VILLAGE OF CARMANGAY
BYLAW NO. 820**

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE
PROPERTY WITHIN THE MUNICIPALITY OF THE VILLAGE OF CARMANGAY FOR THE 2022
TAXATION YEAR**

Whereas the Municipality of the Village of Carmangay has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the regular council meeting held on MAY 17, 2022; and

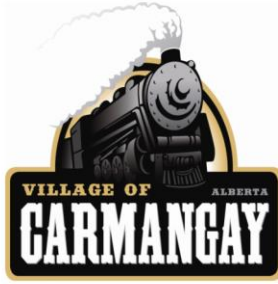
Whereas the estimated municipal expenditures and transfers set out in the budget for the Municipality of the Village of Carmangay for 2022 total \$ \$785,600.00; and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$537,838.00 and the balance of \$247,762.00 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farm land	\$45,693.87
Non-residential	<u>\$ 9,652.90</u>
Total School Requisitions	\$ 55,346.77
 Seniors Foundation	 \$ 6,648.00

Whereas, the Council of the Municipality is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and



Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in the Municipality of Alberta as shown on the assessment roll is:

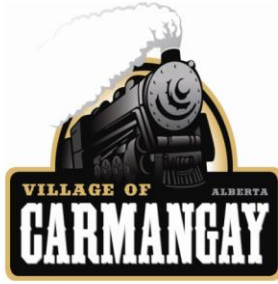
	<u>Assessment</u>
Residential/Farm Land	\$17,242,550.00
Non-residential	\$ 1,913,820.00
DIP and Linear	\$ 542,770.00
Total Taxable Assessment	<u>\$19,699,140.00</u>

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Municipality of the Village of Carmangay, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipality of the Village of Carmangay:

	Tax Levy	Assessment	Tax Rate
Residential	\$ 223,009.85	\$17,747,610.00	10.948
Non Res incl DIP and Linear	\$ 28,506.68	\$ 1,934,030.00	8.728
ASFF			
Residential/Farm land	\$ 45,693.87	17,242,970.00	2.650
Non-residential	\$ 9,652.90	\$ 2,475,102.00	3.900
Seniors Foundation	\$ 6,648.00	\$19,699,140.00	0.337
DIP Requisition	\$ 56.33	\$ 739,300.00	0.0766

2. The minimum amount payable as property tax for general municipal purposes shall be \$750.



3. That this bylaw shall take effect on the date of the third and final reading.

Read a first time on this 15th day of November, 2022.

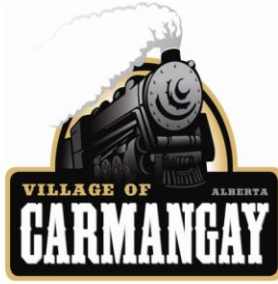
Read a second time on this 15th day of November, 2022.

Read a third time and passed on this 15th day of November, 2022.

Municipality of the Village of Carmangay

Mayor
Kym Nichols

Chief Administrative Officer
Kelly McLeod



TAX PREAUTHORIZED PAYMENT PLAN

ROLL #	
CUSTOMER NAME	
CIVIC ADDRESS	
MAILING ADDRESS	
PHONE NUMBER:	
Previous Tax Levy	

I am the: Property Owner OR Property Tenant

Payment Options:

Pre-Authorized Payment Plan Pay Tax Levy in Full

FOR PRE-AUTH PAYMENTS:

Previous Tax Levy DIVIDED BY 12 = _____ Jan to June Monthly Payments

In June, we will recalculate monthly payments and send out notifications of new monthly payment amount. It will be calculated as follows:

(2023 Tax Levy Amount – Jan to Jun Payments) / 12 = July to December Monthly Payments

Choose payment date: 1st of Month 15th of Month

PLEASE NOTE: For verification purposes, please attach a personal cheque marked “sample” or “void” or a Direct Debit Sheet which can be provided at your financial institution.

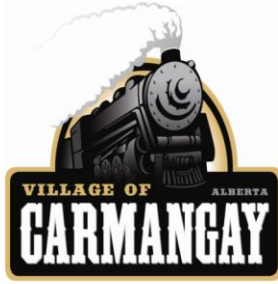
- I/We hereby authorize my/our bank to debit my/our account for utility account charges.
- The treatment of each payment shall be the same as if I/we had personally issued a cheque authorizing payment as indicated, and to debit the amount specified to my/our account.
- Any payments returned NSF are subject to a service charge of \$30 as per Bylaw #817.
- The Village of Carmangay may cancel this authorization at any time upon written notice.

Date: _____ Signature: _____

AGENDA NOVEMBER 15, 2022

the personal information requested is being collected under the authority of the Freedom of the Information and Protection Privacy (FOIP) Act

For OFFICE USE ONLY: _____ Date PAD Info Entered _____ Initials



UTILITIES PREAUTHORIZED PAYMENT PLAN

ACCOUNT #	
CUSTOMER NAME	
CIVIC ADDRESS	
MAILING ADDRESS	
PHONE NUMBER:	

I am the: Property Owner OR Property Tenant

Payment Options:

Pre-Authorized Payment Plan – Your total utility bill will be withdrawn from your bank account on the 30th of the month the bills are mailed out (generally the due date).

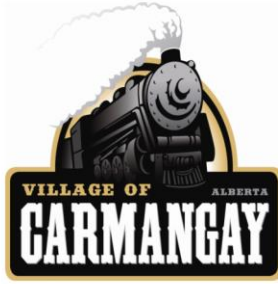
Pre-Authorized Monthly Budget Plan – Set amount withdrawn from your bank on the 30th of the month bills are sent out and the balance withdrawn from your bank on the 30th of the month after billing. Set amount \$_____

PLEASE NOTE: For verification purposes, **please attach a personal cheque marked “sample” or “void” or a Direct Debit Sheet which can be provided at your financial institution.**

- I/We hereby authorize my/our bank to debit my/our account for utility account charges.
- The treatment of each payment shall be the same as if I/we had personally issued a cheque authorizing payment as indicated, and to debit the amount specified to my/our account.
- Any payments returned NSF are subject to a service charge of \$30 as per Bylaw #817.
- The Village of Carmangay may cancel this authorization at any time upon written notice.

Date: _____ Signature: _____

The personal information requested is being collected under the authority of the Freedom of the Information and Protection Privacy (FOIP) Act and is protected by FOIP Act. If you have any questions about the collection, contact the Village of Carmangay office at 403-643-3595.



11. c. Bylaw #829 – Electronic Transmission of Documents

VILLAGE OF CARMANGAY IN THE PROVINCE OF ALBERTA BYLAW NO. 829

“Electronic Transmission of Documents Bylaw”

Being a Bylaw of the Village of Carmangay, in the Province of Alberta to establish a process for sending assessment and taxation notices, assessment review board notices, and other notifications, documents, and information by electronic means.

WHEREAS the *Municipal Government Act RSA 200, c.M-26* and regulations as amended, provides that Council may pass Bylaws in relation to services provided on behalf of the municipality;

AND WHEREAS pursuant to section 608.1(1) of the *Municipal Government Act RSA 2000, c.M-26* as amended, Council may by Bylaw establish a process for sending assessment and taxation notices and other notices, documents, and information under Part 9, 10, or 11 of the Act or the regulations under Part 9, 10 or 11 by electronic means;

AND WHEREAS before making such a Bylaw, Council must be satisfied that the proposed Bylaw includes appropriate measures to ensure the security and confidentiality of the documents and information being sent, and must give notice of the proposed Bylaw to the attention of substantially all persons that would be affected by it;

AND WHEREAS a Bylaw under section 608.1 must provide a method by which persons may opt to receive the notice, document, or information by electronic means;

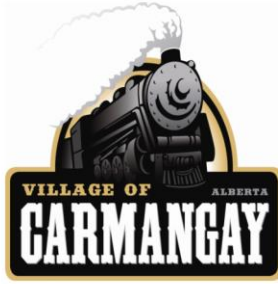
AND WHEREAS the sending of electronic means of any notice, document, or information under such a Bylaw is valid only if the person to whom it is sent has opted under the Bylaw to receive it by those means;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE VILLAGE OF CARMANGAY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. TITLE

1.1 This bylaw may be cited as the “Electronic Transmission of Documents Bylaw”.

2. DEFINITIONS



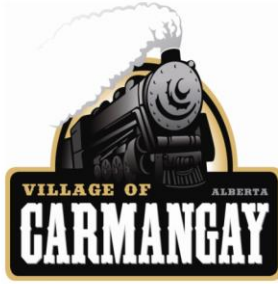
2.1 In This Bylaw, the following words and terms shall have the following meaning whenever used herein:

- (a) “Account Holder” or “Account Holder(s)”** means all named person(s), organization(s), or corporation(s) listed on the applicable account and may include:
 - (i)** Property owner;
 - (ii)** Assessed person;
 - (iii)** Tenant (as authorized by Property Owner)
 - (iv)** Person(s), mortgage companies, financial institution(s), and/or bank(s) liable to pay taxes;
- (b) “Act”** means the Municipal Government Act RSA 2000 c.M-26 and regulations made under the Municipal Government Act as amended;
- (c) “CASL Act”** means the Act to promote the efficiency and adaptability of the Canadian economy by regulating certain activities that discourage reliance on electronic means of carrying out commercial activities, and to amend the *Canadian Radio-television and Telecommunications Commission Act*, the *Competition Act*, the *Personal Information and Electronic Documents Act* and the *Telecommunication Act, SC 2010, c. 23* often referred to as Canada’s Anti-Spam Legislation;
- (d) “Chief Administrative Officer” or “CAO”** means the individual appointed by Council as the Chief Administrative Officer of the Village or their delegate;
- (e) “Council”** means the Council of the Village of Lomond in the Province of Alberta;
- (f) “Documents”** means those documents as listed in clause 3.1 of this Bylaw;
- (g) “Electronic Means”** means an electronic method of sending Documents via email;
- (h) “FOIP Act”** means the *Freedom of Information and Protection of Privacy Act, RSA 2000, c F-25*;
- (i) “Village”** means the municipal corporation of the Village of Lomond, in the Province of Alberta.

3. SCOPE

3.1 The Village may send the following by electronic means to an account holder:

- (a)** Assessment Notices pursuant to Section 310 of the Act;
- (b)** Tax Notices pursuant to Section 333 and 335 of the Act;
- (c)** Combined Assessment and Tax Notice as described in Section 308(4) of the Act;



- (d) Tax Arrears Notices;
- (e) All documentation relating to the Regional Assessment Review Board process;
- (f) Any and all documentation relating to the Recovery of Taxes Related to Land as described in Division 8 of the Act;
- (g) Any and all documentation relating to the Recovery of Taxes not Related to Land as described in Division 9 of the Act;
- (h) Any and all documentation relating to the Recovery of Taxes Related to Designated Manufactured Homes in Division 8.1 of the Act;
- (i) Municipal utility bills; and
- (j) Municipal Correspondence.

4. CONSENT

4.1 Any electronic Documents as set out in section 3 may be sent by electronic means if the Account Holder:

- (a) Has provided a personal email address for the notices to be sent to;
- (b) Has opted to receive notices by electronic means by completing the prescribed form attached as "Schedule A: Opt-in Consent Form"; and
- (c) The prescribed form has been signed by the Account Holder.

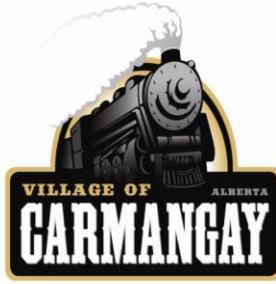
4.2 The following conditions apply where an Account Holder has multiple accounts:

- (a) Opt-in consent must be applied to all accounts held by the Account Holder;
- (b) A separate opt-in form must be completed and signed for each property and/or bulk water account number and/or account receivable account for which the account holder has.

4.3 If more than one name is registered as the owner on the title or on the account held with the Village:

- (a) A signature is required from all listed Account Holders required for the opt-in and opt-out form;
- (b) The account cannot be opted-in until an updated owner information is shown on the registered title.

4.4 The Account Holder(s) is responsible to manage their information and to ensure the email address provided is current and secure.



- 4.5** Once Account Holder(s) has opted to receive Documents by Electronic Format, paper copies of the Documents will not be sent to the mailing address of the Account Holder(s).
- 4.6** Consent to receive documents by electronic means may be revoked at any time by the Account Holder(s) or by the Village in one (1) of the following means:
- (a)** By the Account Holder(s) providing a completed and signed opt-out form "Schedule B: Opt-Out Revoke Consent Form", whether received by electronic means or otherwise, detailing the request to revoke consent;
 - (b)** Upon the Village becoming aware documents are being returned as undeliverable or otherwise rejected;
 - (c)** Upon the Village receiving confirmation of change in property ownership.

5. PRESUMPTION OF RECEIPT

- 5.1** Pursuant to Section 608(2) of the Act, a person who opts to receive notices by electronic means is presumed to have received the documentation pursuant to clause 3 of this Bylaw, seven (7) days after it was sent.

6. PROTECTION OF PERSONAL INFORMATION

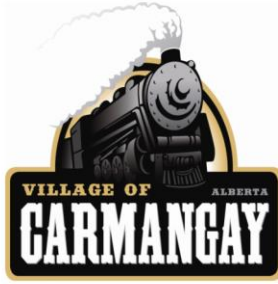
- 6.1** Any information collected from Account Holder(s) shall only be used for purposes associated with the applicable documents listed in clause 3 of this Bylaw, in accordance with the requirements of the Act and its associated regulations.
- 6.2** Any information collected from the Account Holder(s) shall be protected in accordance with the provisions of the FOIP Act.
- 6.3** The Village shall ensure that the requirements of the CASL Act are met when the Account Holder(s) opts in, opts out, or receives Documents by Electronic Format.

7. SEVERABILITY

- 7.1** Should any provisions of this Bylaw be invalid, then such invalid provisions shall be severed, and the remaining Bylaw shall be maintained.

8. EFFECTIVE DATE

- 8.1** This Bylaw shall come into effect upon receiving a third and final reading and has been signed and sealed.



Read a FIRST TIME this 10th day of November, 2022

Mayor Kym Nichols

CAO Kelly McLeod

Read a SECOND TIME this ____ day of _____, 2022

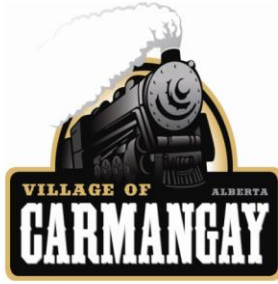
Mayor Kym Nichols

CAO Kelly McLeod

Read a THIRD TIME this ____ day of _____, 2022

Mayor Kym Nichols

CAO Kelly McLeod



Bylaw #829 “Schedule A” - Opt-in Consent Form

Name of Account Holder 1: _____

IF APPLICABLE:

Name of Account Holder 2: _____

Indicate with an “X” which you would like to opt-in to receive documents via electronic means:

- Property Assessment and Tax Notice(s)
- Municipal Utility Bill(s)
- Municipal Correspondence
- Bylaw No. 829, Clause 3 Electronic documents – see reverse side of form

Fill out the applicable corresponding information for which you are opting in and giving consent for:

Roll Number: _____

Legal Land Description: Lot _____, Block _____, Plan _____

Civic Address: _____

Utility Account Number: _____

Electronic Format for which you will receive documents for the selections indicated above:

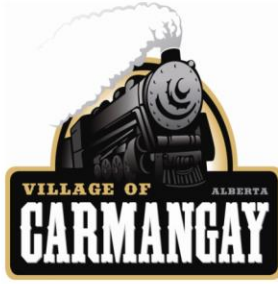
- Email

Consent given for documents to be sent to the following Email Address:

Primary Email used: _____

and/or

Alternative/backup Email Address: _____



Bylaw #829 "Schedule A" - Opt-in Consent Form

Consent Statement:

I, _____, and I, _____ as the Account Holder(s) for
(PRINT NAME) *If applicable - (PRINT NAME)*
the above listed property/account, hereby give my consent pursuant to Bylaw No. 829 citing all legislation and guidelines, including giving consent under FOIP, for the purpose of sending electronic documents to my personal email provided in this consent form.

Signature _____

Date: _____

Signature _____

Date: _____

FOIP Statement:

Personal information you provide on this form is collected under the authority of the *Freedom of Information and Protection of Privacy Act* R.S.A. 2000 Chapter F-25, the *Municipal Government Act* R.S.A. 2000 Chapter M-26 and Bylaw No. 829 "*Electronic Transmission of Documents Bylaw*" and will only be used for the purposes related to your consent form. Your personal information will not be released except in accordance with the Freedom of Information and Protection of Privacy Act. Questions about the collection of your personal information can be directed to the CAO, Village of Carmangay, Alberta, T0L 0N0, (403) 643-3595.

3. SCOPE

3.1 The Village may send the following by electronic means to an account holder:

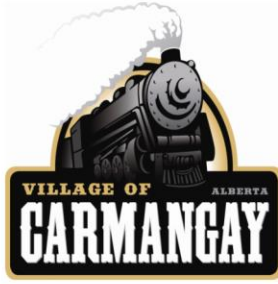
- (a) Assessment Notices pursuant to Section 310 of the Act;
- (b) Tax Notices pursuant to Section 333 and 335 of the Act;
- (c) Combined Assessment and Tax Notice as described in Section 308(4) of the Act;
- (d) Tax Arrears Notices;
- (e) All documentation relating to the Regional Assessment Review Board process;
- (f) Any and all documentation relating to the Recovery of Taxes Related to Land as described in Division 8 of the Act;
- (g) Any and all documentation relating to the Recovery of Taxes not Related to Land as described in Division 9 of the Act;
- (h) Any and all documentation relating to the Recovery of Taxes Related to Designated Manufactured Homes in Division 8.1 of the Act;
- (i) Municipal utility bills; and
- (j) Municipal Correspondence.

Office use only:

This opt-in form has been processed by administration.

Date: _____

Administrative Initials _____



Bylaw #829 “Schedule B” - Opt-Out Consent Form

Name of Account Holder 1: _____

IF APPLICABLE:

Name of Account Holder 2: _____

Indicate with an “X” which you of the following you would like to **opt-out** of receiving documents via electronic means:

- Property Assessment and Tax Notice(s)
- Municipal Utility Bill(s)
- Municipal Correspondence
- Bylaw No. 829, Clause 3 Electronic documents – see reverse side of form

Fill out the applicable corresponding information for which you are opting out of and revoking your consent:

Roll Number: _____

Legal Land Description: Lot _____, Block _____, Plan _____

Civic Address: _____

Utility Account Number: _____

Electronic Format for which you wish to revoke consent to receive documents for the selections indicated above:

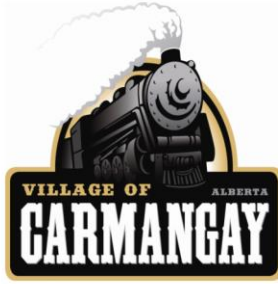
- Email

Consent revoked for documents to be sent to the following Email Address:

Primary Email used: _____

and/or

Alternative/backup Email Address: _____



Bylaw #829 "Schedule B" - Opt-Out Consent Form

Consent Statement:

I, _____, and I, _____ as the Account Holder(s) for
(PRINT NAME) *If applicable -* (PRINT NAME)

the above listed property/account, hereby revoke my consent pursuant to Bylaw No. 829 citing all legislation and guidelines, including giving consent under FOIP, for the purpose of sending electronic documents to my personal email provided in this opt-out revocation of consent form.

Signature _____

Date: _____

Signature _____

Date: _____

FOIP Statement:

Personal information you provide on this form is collected under the authority of the *Freedom of Information and Protection of Privacy Act* R.S.A. 2000 Chapter F-25, the *Municipal Government Act* R.S.A. 2000 Chapter M-26 and Bylaw No. 829 "*Electronic Transmission of Documents Bylaw*" and will only be used for the purposes related to your consent form. Your personal information will not be released except in accordance with the Freedom of Information and Protection of Privacy Act. Questions about the collection of your personal information can be directed to the CAO, Village of Carmangay, Alberta, TOL ONO, (403) 643-3595.

3. SCOPE

3.1 The Village may send the following by electronic means to an account holder:

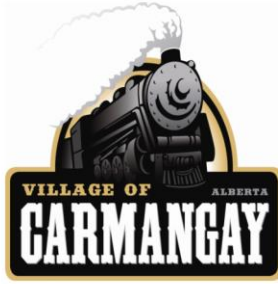
- (a) Assessment Notices pursuant to Section 310 of the Act;
- (b) Tax Notices pursuant to Section 333 and 335 of the Act;
- (c) Combined Assessment and Tax Notice as described in Section 308(4) of the Act;
- (d) Tax Arrears Notices;
- (e) All documentation relating to the Regional Assessment Review Board process;
- (f) Any and all documentation relating to the Recovery of Taxes Related to Land as described in Division 8 of the Act;
- (g) Any and all documentation relating to the Recovery of Taxes not Related to Land as described in Division 9 of the Act;
- (h) Any and all documentation relating to the Recovery of Taxes Related to Designated Manufactured Homes in Division 8.1 of the Act;
- (i) Municipal utility bills; and
- (j) Municipal Correspondence.

Office use only:

This opt-out form has been processed by administration.

Date: _____

Administrative Initials _____



**VILLAGE OF CARMANGAY
IN THE PROVINCE OF ALBERTA
BYLAW NO. 830**

PUBLIC NOTIFICATION BYLAW

A BYLAW OF THE VILLAGE OF CARMANGAY TO ESTABLISH ALTERNATIVE METHODS FOR ADVERTISING STATUTORY NOTICES.

WHEREAS, pursuant to Section 606 of the Municipal Government Act, a Council must give notice of certain bylaws, resolutions, meetings, public hearings or other things by advertising in a newspaper or other publication circulating in the area, mailing or delivering a notice to every residence in the affected area or by another method provided for in a bylaw under Section 606.1;

AND WHEREAS, pursuant to Section 606.1(1) of the Municipal Government Act, a council may, by bylaw, provide for one or more methods, which may include electronic means, for advertising proposed bylaws, resolutions, meetings, public hearings and other things referred to in Section 606;

AND WHEREAS, Council is satisfied that the advertising method set out in this Bylaw is likely to bring matters advertised by that method to the attention of substantially all residents in the area to which the bylaw, resolution or other thing relates or in which the meeting or hearing is to be held;

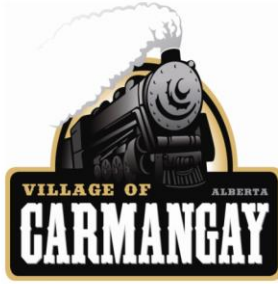
NOW THEREFORE, the Council of the Village of Carmangay, in the Province of Alberta, duly assembled, enacts as follows:

Title:

1. This Bylaw may be referred to as the Public Notification Bylaw.

Advertising Method:

2. Any notice required to be advertised under Section 606 of the Municipal



Government Act of a bylaw, resolution, meeting, public hearing or other thing may be given, in accordance with the timelines in Section 606:

- a. Electronically by posting the notice prominently on the Village of Carmangay’s official website, **and/or**
- b. By posting the notice prominently on any of the Village of Carmangay’s official social media sites, **and/or**
- c. By posting the notice prominently on the bulletin board provided for that purpose in the Carmangay Post Office, **and/or**
- d. By posting the notice prominently on the counter in the Village of Carmangay Office **and/or**
- e. By posting the notice in the bi-monthly utility bill, **and/or**
- f. Bulk mailing of the notice to all Village of Carmangay residents **and/or**
- g. By email to each resident who has opted to receive electronic communications from the Village of Carmangay

THIS BYLAW comes into full force and effect upon third and final reading.

READ a first time this _____ day of _____, 2022

Public Hearing held on this _____ day of _____, 202__

READ second time on this _____ day of _____, 202__

UPON MOTION DULY MADE AND CARRIED, READ a third and final time this _____ day of _____, 202__

Mayor Kym Nichols

CAO Kelly McLeod