

**Minutes  
Village of Carmangay  
Regular Council Meeting  
Village Office  
August 16, 2022  
6:00 p.m.**

1. Call to Order: Mayor Kym Nichols calls the meeting to order at 6:01 p.m.
2. Guests: Luke Schoening (MPE Engineering) – made a presentation regarding the Alberta Municipal Water/Wastewater Partnership grant, the plans for the project and projected timeline.
3. Question Period – none
4. Approval of Agenda for August 16, 2022 Regular Council Meeting  
**Deputy Mayor Doug Fraser motions to accept the agenda as amended:**
  - addition of 10. d. Matlock Lease to Old Business
  - addition of 11. j. Auditor to New Business
  - addition of 13. Closed Session, FOIP Division 2 Section 17 Personnel

**CARRIED**
5. Approval of Minutes of July 19, 2022 Regular Meeting of Council  
**Councillor Sue Dahl motions to approve the minutes from the July 19, 2022 Regular Meeting of Council.**

**CARRIED**
6. Public Works Report
7. Administrator Report  
**Deputy Mayor Doug Fraser motions to accept the Public Works Report and Administrators Report as presented.**

**CARRIED**
8. Correspondence – no correspondence
9. Financial Reports  
**Councillor Sue Dahl motions to accept the Financial Reports as presented.**

**CARRIED**
10. Old Business
  - a. ATCO Gas Franchise Agreement

Deputy Mayor Doug Fraser motions to enter into a franchise agreement with ATCO Gas with a franchise fee of 15%, an effective starting date of February 1, 2023 for a term of 10 years, ending on February 1, 2033.

CARRIED

b. MLA Building Insurance Claim

Councillor Sue Dahl motions to pay DM Construction the amount owing of \$52,817.10 for two outstanding invoices.

CARRIED

Deputy Mayor Doug Fraser motions to accept the cash settlement from the insurers for the remaining amount of approximately \$97,409.01 to be put in reserves after expenses are paid.

CARRIED

c. Solar Farm Repair

Deputy Mayor Doug Fraser motions to pay \$2887.50 to repair the damaged solar panels.

CARRIED

d. Matlock Lease

Tabled to September meeting

11. New Business:

a. Alberta Municipal Water/Wastewater Partnership

Tabled to a special meeting.

b. Carmangay Library Board Appointment

Mayor Kym Nichols motions to appoint the following people to serve on the Village of Carmangay Library Board until the term expiry of August 16, 2025: Maureen Dew, Sue Dahl, Ed Weistra, Blanche Anderson, Carla deJager, Sarah Mitchell, and Carole Cheswick.

CARRIED

c. Director of Emergency Management Appointment

Deputy Mayor Doug Fraser motions to appoint Kelly McLeod as the Director of Emergency Management for the Village of Carmangay.

CARRIED

d. Water and Sewer Line to 409 Pacific Avenue

Tabled to September meeting to find more information.

e. Letter of Support of Wi-Fibre for Fortis

**Councillor Sue Dahl motions to direct Administration to write a letter in support of the Wi-Fibre project and allow the use of Fortis poles in the Village of Carmangay.**

**CARRIED**

f. Bylaw #825 – Land Use Bylaw Amendment Lots 33 – 36, Block 36, Plan 3103AB

**Deputy Mayor Doug Fraser motions to pass the first reading of Bylaw #825 – Land Use Bylaw Amendment Lots 33 – 36, Block 36, Plan 3103AB.**

**CARRIED**

**Public Hearing to be held on September 20, 2022 prior to the Regular Meeting of Council.**

g. MuniSoft Training

**Councillor Sue Dahl motions to spend up to \$1650 on employee training package for MuniSoft, as required by the MuniSoft Software Support Agreement.**

**CARRIED**

h. Village Office Hours

**Councillor Sue Dahl motions to adjust the hours of operations for the Village Office and ATB Agency to be open Monday to Thursday (excluding statutory holidays) from 9:00 a.m. to 3:00 p.m., closed for lunch from 12:00 p.m. to 12:30 p.m. effective Monday, October 3, 2022.**

**CARRIED**

i. Bylaw #826 – To Establish the Vulcan County Regional Emergency Management Agency and Advisory Committee

**Mayor Kym Nichols motions to pass first reading of Bylaw #826 To Establish the Vulcan County Regional Emergency Management Agency and Advisory Committee.**

**CARRIED**

**Councillor Sue Dahl motions to pass second reading of Bylaw #826 To Establish the Vulcan County Regional Emergency Management Agency and Advisory Committee.**

**CARRIED**

**Mayor Kym Nichols motions for permission to proceed to third reading of Bylaw #826 To Establish the Vulcan County Regional Emergency Management Agency and Advisory Committee.**

**CARRIED UNANIMOUSLY**

**Deputy Mayor Doug Fraser motions to pass third reading of Bylaw #826 To Establish the Vulcan County Regional Emergency Management Agency and Advisory Committee.**

**CARRIED**

j. Auditor

As per motion from October 2021 Organizational meeting, Council directs Administration to begin the Request for Proposal process to hire an auditor.

12. Reports

- a. ORRSC
- b. Marquis Foundation
- c. Vulcan District Solid Waste
- d. FCSS
- e. SouthGrow
- f. Twin Valley Regional Water Services Commission
- g. Mayors and Reeves of Southern Alberta
- h. Vulcan County Regional Emergency Partnership Committee

13. Closed Session

**FOIP Division 2 Section 17 Personnel**

**Deputy Mayor Doug Fraser motions to enter closed session at 8:34 p.m.**

**CARRIED**

**Mayor Kym Nichols motions to exit closed session at 9:10 p.m.**

**CARRIED**

**Motions arising from closed session:**

**Deputy Mayor Doug Fraser motions to direct Administration to adjust the benefit payments to be 80% paid by employer and 20% paid by employee effective November 1, 2022.**

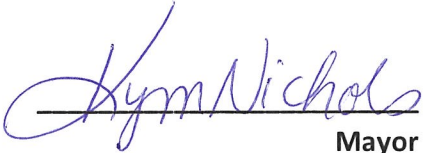
**CARRIED**

Councillor Sue Dahl motions to direct Administration to create a Personnel Policy.

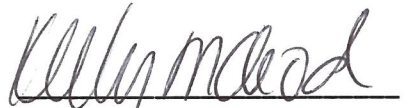
CARRIED

14. Adjournment

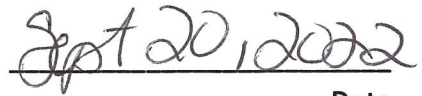
Mayor Kym Nichols adjourned the meeting at 9:12 p.m.



Mayor  
Kym Nichols



Chief Administrative Officer  
Kelly McLeod



Date