

**Minutes  
Village of Carmangay  
Regular Council Meeting  
Village Office  
August 16, 2022  
6:00 p.m.**

1. Call to Order: Mayor Kym Nichols calls the meeting to order at 6:01 p.m.
2. Guests: Luke Schoening (MPE Engineering) – made a presentation regarding the Alberta Municipal Water/Wastewater Partnership grant, the plans for the project and projected timeline.
3. Question Period – none
4. Approval of Agenda for August 16, 2022 Regular Council Meeting  
**Deputy Mayor Doug Fraser motions to accept the agenda as amended:**
  - addition of 10. d. Matlock Lease to Old Business
  - addition of 11. j. Auditor to New Business
  - addition of 13. Closed Session, FOIP Division 2 Section 17 Personnel

**CARRIED**
5. Approval of Minutes of July 19, 2022 Regular Meeting of Council  
**Councillor Sue Dahl motions to approve the minutes from the July 19, 2022 Regular Meeting of Council.**

**CARRIED**
6. Public Works Report
7. Administrator Report  
**Deputy Mayor Doug Fraser motions to accept the Public Works Report and Administrators Report as presented.**

**CARRIED**
8. Correspondence – no correspondence
9. Financial Reports  
**Councillor Sue Dahl motions to accept the Financial Reports as presented.**

**CARRIED**
10. Old Business
  - a. ATCO Gas Franchise Agreement

**Deputy Mayor Doug Fraser motions to enter into a franchise agreement with ATCO Gas with a franchise fee of 15%, an effective starting date of February 1, 2023 for a term of 10 years, ending on February 1, 2033.**

**CARRIED**

b. MLA Building Insurance Claim

**Councillor Sue Dahl motions to pay DM Construction the amount owing of \$52,817.10 for two outstanding invoices.**

**CARRIED**

**Deputy Mayor Doug Fraser motions to accept the cash settlement from the insurers for the remaining amount of approximately \$97,409.01 to be put in reserves after expenses are paid.**

**CARRIED**

c. Solar Farm Repair

**Deputy Mayor Doug Fraser motions to pay \$2887.50 to repair the damaged solar panels.**

**CARRIED**

11. New Business:

a. Alberta Municipal Water/Wastewater Partnership

**Tabled to a special meeting.**

b. Carmangay Library Board Appointment

**Mayor Kym Nichols motions to appoint the following people to serve on the Village of Carmangay Library Board until the term expiry of August 16, 2025: Maureen Dew, Sue Dahl, Ed Weistra, Blanche Anderson, Carla deJager, Sarah Mitchell, ad Carole Cheswick.**

**CARRIED**

c. Director of Emergency Management Appointment

**Deputy Mayor Doug Fraser motions to appoint Kelly McLeod as the Director of Emergency Management for the Village of Carmangay.**

**CARRIED**

d. Water and Sewer Line to 409 Pacific Avenue

**Tabled to September meeting to find more information.**

e. Letter of Support of Wi-Fibre for Fortis

**Councillor Sue Dahl motions to direct Administration to write a letter in support of the Wi-Fibre project and allow the use of Fortis poles in the Village of Carmangay.**

**CARRIED**

- f. Bylaw #825 – Land Use Bylaw Amendment Lots 33 – 36, Block 36, Plan 3103AB  
**Deputy Mayor Doug Fraser motions to pass the first reading of Bylaw #825 – Land Use Bylaw Amendment Lots 33 – 36, Block 36, Plan 3103AB.**

**CARRIED**

**Public Hearing to be held on September 20, 2022 prior to the Regular Meeting of Council.**

- g. MuniSoft Training  
**Councillor Sue Dahl motions to spend up to \$1650 on employee training package for MuniSoft, as required by the MuniSoft Software Support Agreement.**

**CARRIED**

- h. Village Office Hours  
**Councillor Sue Dahl motions to adjust the hours of operations for the Village Office and ATB Agency to be open Monday to Thursday (excluding statutory holidays) from 9:00 a.m. to 3:00 p.m., closed for lunch from 12:00 p.m. to 12:30 p.m. effective Monday, October 3, 2022.**

**CARRIED**

- i. Bylaw #826 – To Establish the Vulcan County Regional Emergency Management Agency and Advisory Committee  
**Mayor Kym Nichols motions to pass first reading of Bylaw #826 To Establish the Vulcan County Regional Emergency Management Agency and Advisory Committee.**

**CARRIED**

**Councillor Sue Dahl motions to pass second reading of Bylaw #826 To Establish the Vulcan County Regional Emergency Management Agency and Advisory Committee.**

**CARRIED**

**Mayor Kym Nichols motions for permission to proceed to third reading of Bylaw #826 To Establish the Vulcan County Regional Emergency Management Agency and Advisory Committee.**

**CARRIED UNANIMOUSLY**

**Deputy Mayor Doug Fraser motions to pass third reading of Bylaw #826 To Establish the Vulcan County Regional Emergency Management Agency and Advisory Committee.**

**CARRIED**

**12. Reports**

- a. ORRSC
- b. Marquis Foundation
- c. Vulcan District Solid Waste
- d. FCSS
- e. SouthGrow
- f. Twin Valley Regional Water Services Commission
- g. Mayors and Reeves of Southern Alberta
- h. Vulcan County Regional Emergency Partnership Committee

**13. Closed Session**

**FOIP Division 2 Section 17 Personnel**

**Deputy Mayor Doug Fraser motions to enter closed session at 8:34 p.m.**

**CARRIED**

**Mayor Kym Nichols motions to exit closed session at 9:10 p.m.**

**CARRIED**

**Motions arising from closed session:**

**Deputy Mayor Doug Fraser motions to direct Administration to adjust the benefit payments to be 80% paid by employer and 20% paid by employee effective November 1, 2022.**

**CARRIED**

**Councillor Sue Dahl motions to direct Administration to create a Personnel Policy.**

**CARRIED**

**14. Adjournment**

**Mayor Kym Nichols adjourned the meeting at 9:12 p.m.**