

Agenda
Village of Carmangay
Special Council Meeting
Village Office
November 22, 2021
4:00 p.m.

1. Call to Order
2. Approval of Agenda for November 22, 2021 Special Council Meeting
3. Approval of Minutes of November 16, 2021 Regular Meeting of Council
4. New Business
 - a) Bylaw 812 ATB Credit Card Borrowing Bylaw
 - b) Library Board Members
 - c) Tribunal Budget
 - d) Strategic Plan
 - e) Budget Discussion
5. Closed Session
6. Adjournment.

**Regular Meeting of Council for the Village of Carmangay
November 16, 2021
at the Village of Carmangay**

- 1. CALL TO ORDER** Meeting was called to order by Mayor Kym Nichols at 6:03 p.m.

PRESENT Kym Nichols, Mayor
Doug Fraser, Deputy Mayor
Sue Dahl, Councilor
Patrick Bergen, Chief Administrative Officer

- 2. GUESTS** No guests present – guest rescheduled to next meeting

- 3. QUESTION PERIOD** No one present for question period

4. APPROVAL OF THE AGENDA

Motion made by Deputy Mayor Fraser to approve the agenda as amended for November 16, 2021, with the addition of I) Christmas Decorations

Carried

5. MINUTES

Motion made by Councilor Sue Dahl to approve the minutes of the Special Meeting of Council held October 25, 2021.

Carried

6 & 7. PUBLIC WORKS REPORT & ADMINISTRATOR REPORT

Motion made by Councilor Sue Dahl to accept the reports as presented.

Carried

8. CORRESPONDENCE

None

9. FINANCIAL REPORTS

Motion made by Deputy Mayor Doug Fraser to accept report as presented.

Carried

10. NEW BUSINESS

a) Bylaw 810 – Intermunicipal Development Plan

Motion made by Deputy Mayor Doug Fraser to pass the first reading of Bylaw 810 Intermunicipal Development Plan.

Carried

b) Public Hearing Date

Motion made by Councilor Sue Dahl to set a special meeting date of Tuesday, December 14, 2021 at 6:00pm at the Carmangay Village Office.

Carried

Motion made by Deputy Mayor Doug Fraser to set the Public Hearing Date for Bylaw 810 to Intermunicipal Development Plan to December 14, 2021 at the Village office at 6 pm.

Carried

c) Bylaw 805 – ATB Borrowing Bylaw

Motion made by Deputy Mayor Doug Fraser to pass the first reading of Bylaw 805 – ATB Borrowing Bylaw.

Carried

Motion made by Councilor Sue Dahl to pass the second reading of Bylaw 805 –ATB Borrowing Bylaw.

Carried

Motion made by Mayor Kym Nichols for permission for third reading of Bylaw 805 – ATB Borrowing Bylaw.

Carried Unanimously

Motion made by Deputy Mayor Doug Fraser to pass the third reading of Bylaw 805 – ATB Borrowing Bylaw

Carried

d) Bylaw 767 - Open Burning Bylaw

Motion made by Councilor Sue Dahl to direct administration to update Bylaw 767 with a provision banning the use of fireworks except under the express written permission of the Village of Carmangay fire chief with an associated penalty for violation.

Carried

e) Bylaw 811 – Subdivision and Development Appeal Board Bylaw

Motion made by Councilor Sue Dahl to pass first reading of Bylaw 811 CHINOOK SUBDIVISION AND DEVELOPMENT APPEAL BOARD

Carried

Motion made by Deputy Mayor Doug Fraser to pass second reading of Bylaw 811 CHINOOK SUBDIVISION AND DEVELOPMENT APPEAL BOARD

Carried

Motion made by Mayor Kym Nichols for permission to pass third reading of Bylaw 811 CHINOOK SUBDIVISION AND DEVELOPMENT APPEAL BOARD

Carried Unanimously

Motion made by Councilor Sue Dahl to pass third reading of Bylaw 811 CHINOOK SUBDIVISION AND DEVELOPMENT APPEAL BOARD

Carried

Motion made by Deputy Mayor Doug Fraser to authorize the Mayor and CAO to sign on behalf of the Village of Carmangay the AGREEMENT FOR CHINOOK INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD WITH ORRSC.

Carried

f) Appointment of VCREMP Committee Member

Motion made by Mayor Kym Nichols to appoint Deputy Mayor Doug Fraser to the Vulcan County Regional Emergency Management Partnership Committee.

Carried

g) TiPi Ring Site

Motion by Deputy Mayor Doug Fraser to direct administration to advise the provincial government to enact the buy back clause on the title.

Carried

h) Old MLA Building Demolition

Motion made by Deputy Mayor Doug Fraser to direct administration to proceed with the concept drawings covered completely by insurance for Council's consideration to create a final plan for a cost not to exceed \$2,500.

Carried

i) Car Charging Station Site

Update provided; discussion held.

j) Reinforce Eroded Areas of McFarland Trail

Motion made by Councilor Sue Dahl to direct public works to reinforce the eroding sections adjacent to the McFarland Trail with the concrete and dirt currently owned by the Village.

Carried

k) Strategic Planning and Budget Meeting Dates

Motion made by Councilor Sue Dahl to have a Special Meeting of Council to discuss the Strategic Plan on November 22 and November 29 at 4 pm at the Village Office

Carried

l) Christmas Decorations

For discussion only.

11. Reports

a) ORRSC

No report submitted

b) Marquis Foundation

Report submitted by Mayor Kym Nichols. Meeting was held on October 26, 2021.

New executive elections were held. Chairperson is Laurie Lyckman and the vice chairperson is Kym Nichols. There is one confirmed case of Covid in staff and another staff is being tested. The CEO is working with AHS to follow current guidelines. They have had a resignation of head cook and have recently hired a new head cook. They are currently short staffed. The requisitions for 2022 will remain the same as 2021 with any extra funds going into the capital reserve.

c) Vulcan District Solid Waste

No report submitted

d) FCSS

No report submitted

e) SouthGrow

No report submitted

f) Twin Valley Regional Water Services Commission

Report submitted by Councilor Sue Dahl. Organizational meeting was held November 4, 2021, where election of executive took place. Jamie Smith was elected Chairperson and Laurie Lyckman was elected Vice Chair. Immediately following the organizational meeting was the regular meeting. There are mostly new members on the board this year, so this meeting was spent explaining how the commission works.

g) Mayors and Reeves of Southern Alberta

No report submitted

h) Vulcan County Regional Emergency Partnership Committee

No report submitted

i) Village of Carmangay Library Board

Report submitted by Councilor Sue Dahl. Halloween parade was successful with 37 kids participating. Programs planned for November (fish

scale art) and December (cross stitch, mitten tree, gingerbread house contest). Looking for grant funding for furnace/air conditioner replacement. Also held a budget discussion.

Adjournment

Mayor Kym Nichols adjourned the meeting at 7:47 pm.

Next Special Council Meeting dates November 22 and 29, 2021 at 4 pm at the Village Office.

Next Regular Council Meeting – Tuesday, December 21, 2021 at 6 pm at the Village Office.

Mayor Kym Nichols

Chief Administrative Officer
Patrick Bergen

4. **New Business**
 - a) **Bylaw 812 ATB Credit Card Borrowing Bylaw**

Suggested Motions:

Motion to pass first reading of Bylaw 812 ATB Credit Card Borrowing Bylaw

Motion to pass second reading of Bylaw 812 ATB Credit Card Borrowing Bylaw

Motion for permission to pass third reading of Bylaw 812 ATB Credit Card Borrowing Bylaw

Motion to pass third reading of Bylaw 812 ATB Credit Card Borrowing Bylaw

Background:

Similar to the ATB Borrowing bylaw from the last Council meeting this bylaw provides ATB what they require to continue offering use of the credit card.

MUNICIPAL BORROWING BYLAW
For the Purpose Specified in Section 256 of the Municipal Government Act
Bylaw No. 812

WHEREAS the Council of [redacted] Village of Carmangay (hereinafter called the "Corporation") in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose of:

[redacted] Financing Operating
expenditures

NOW THEREFORE pursuant to the provisions of the Municipal Government Act, it is hereby enacted by the Council of the Corporation as a By-law that:

1. The Corporation borrow from ATB Financial, previously Alberta Treasury Branches ("ATB") up to the principal sum of \$5,000.00 [redacted] repayable upon demand at a rate of interest per annum from time to time established by ATB, and such interest will be calculated daily and due and payable monthly on the last day of each and every month.
2. Prior to demand the Corporation make, on account of the borrowing, [redacted] payments of \$ [redacted] each, or as may subsequently be agreed with ATB in writing, for a term of [redacted] years.
3. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:
 - (a) to apply to ATB for the aforesaid loan to the Corporation and to arrange with ATB the amount, terms and conditions of the loan and security or securities to be given to ATB;
 - (b) as security for any money borrowed from ATB
 - (i) to execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
 - (ii) to give or furnish to ATB all such securities and promises as ATB may require to secure repayment of such loans and interest thereon; and
 - (iii) to execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of ATB of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation or in which the Corporation may have any interest, and any other documents or contracts necessary to give or to furnish to ATB the security or securities required by it.

4. The source or sources of money to be used to repay the principal and interest owing under the borrowing from ATB are:

Taxes, Reserves or Grants

5. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
6. In the event that the Municipal Government Act permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and ATB is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in paragraph 3 hereof and delivered to ATB will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note, or other obligation, and ATB will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.
7. This Bylaw comes into force on the final passing thereof.

Certificate

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the ____ day of _____ at which a quorum was present, as entered in the minutes of the said Council, and that the Bylaw has come into force and is still in full force and effect.

THIS Municipal Borrowing Bylaw, inclusive of its Certificate: (a) may be executed electronically; and (b) may be delivered by email, facsimile or other functionally-equivalent means.

WITNESS our hands and the seal of the Corporation this _____ day of _____.

Seal

Chief Elected Official

Chief Administrative Officer

b) Library Board Members

For Discussion Only

Background:

At a previous Council meeting, a motion was made to not have a Council representative on the library board and Chinook Board. Any Councilor attending these meetings would be as a citizen.

Does Council want to have a Councilor on either of these boards and included under reports?

c) Tribunal Budget

For Discussion Only

Background:

2 recent invoices have been provided under separate cover. Administration has not budgeted for any funds from this years budget.

Does Council want to set a ceiling on their contribution to legal efforts toward the tribunal?

d) Strategic Plan

For discussion only

Provided under Separate Cover

e) Budget Discussion

For discussion only

Provided under Separate Cover