

**Regular Meeting of Council for the
Village of Carmangay,
December 17, 2019
at the Carmangay Library**

CALL TO ORDER Meeting was called to order by Mayor Stacey Hovde at 6:30 p.m.
Regrets Peggy Hovde@ 6:30 p.m. arrived @ 6:55 p.m.

GUESTS Kelsey Chic – 2020 Carmangay Library Budget

PRESENT Stacey Hovde, Mayor
JoAnne Juce, Deputy Mayor
Peggy Hovde, Councilor
Patrick Bergen, Chief Administrative Officer

APPROVAL OF THE AGENDA

Motion made by Deputy Mayor JoAnne Juce to approve the agenda as amended with the addition of Closed Session Personnel.

Carried

MINUTES

Motion made by Mayor Stacey Hovde to approve the minutes of the Organizational Meeting held October 22, 2019, with the removal of e) Vulcan County Subdivision & Appeal Board.

Carried

Motion made by Deputy Mayor JoAnne Juce to approve the minutes of the Special Meeting of Council held November 12, 2019.

Carried

Motion made by Deputy Mayor JoAnne Juce to approve the minutes of the Regular Council Meeting held on November 19, 2019.

Carried

BUSINESS ARISING

None

OLD BUSINESS

None

PUBLIC WORKS REPORT

The following Public Works Reports was presented:

In addition to their normal duties, Public Works was focused on the following:

- Public Works has been focused on snow clearing for the roads and sidewalks.
- There is a sanitary line failure on a connection to a main that will be addressed this week by our staff.
- There was assistance provided to the engineers for the Alberta Municipal Water and Wastewater Program grant application.
- Planning work has started for this coming year projects and future planning.

ADMINISTRATOR REPORT

The following CAO report was presented:

In addition to normal duties, Patrick was focused on the following:

- The application for the Municipal Water and Wastewater Project grant has been completed and submitted for consideration. It is our understanding that we will likely hear back in the late spring.
- A Community and Regional Economic Grant application was completed and submitted to apply for matching funds to support the research, promotion and launching of a convenience store. We will likely hear back within a few months about the grant.
- We have completed the lease agreement with Telus for the tower and the next step is detailed in the Land Use Bylaw as;
- "Once the information has been reviewed, the Village of Carmangay will either: *Issue a municipal concurrence letter to the applicant or Issue a letter which outlines the municipality's concerns and/or conditions to the applicant and Industry Canada*". The CAO is working with the planning consultant before the application is brought to the MPC to progress with the public consultation as required.
- The CAO is working with the CAO of Vulcan County and both Councils and has setup a meeting to further review the County's position in raising the Fire Services requisition.
- There was an MPC meeting las Friday the 13th for a subdivision application and to review the plans for the Old Colony Mennonite Seniors home.

**Motion made by Deputy Mayor JoAnne Juce to accept the reports as received
Carried**

CORRESPONDENCE

None

FINANCIAL REPORTS

CAO Patrick Bergen provided the following financial update.

The following is the Villages cash position as at December 13, 2019.

Current Account	\$97,979.04
Investment Accounts	\$ 109,848.56
Total	\$207,827.60

- The below report is the operating financial summary to the end of November 30, 2019.
- There are a few considerations:
 - The budget vs. actual is still tracking to be balanced by year end.
 - The general administration and public works are inflated compared to budget as all the salaries for each are in those areas as opposed to spread across all areas such as water, wastewater etc. This produces overspending in administration and public works and underspending in the other areas.
 - The public works revenue still has some billing left for this year for work in other Villages.
 - We will be reviewing and likely moving some of the public works expenses into the capital budget where they apply against projects. For example, some of the fuel bill should be applied to projects as it was used for them.

Motion made by Deputy Mayor Joanne Juce to accept the financial report.

Carried

NEW BUSINESS

- a) Council reviewed the Police Costing Model Update as presented by CAO Bergen.

Motion by Deputy Mayor Joanne Juce to accept Police Costing Model Updated as information.

Carried.

- b) Bylaw # 791 to adopt a Municipal Development plan

Motion made by Councillor Peggy Hovde to approve 2nd reading of Bylaw # 791 to adopt a Municipal Development Plan for the Municipality.

Carried.

Motion made by Mayor Stacey Hovde to approve 3rd reading of Bylaw # 791 to adopt a Municipal Development Plan for the Municipality.

Carried.

- c) IDP Committee members.

Motion by Councilor Peggy Hovde to appoint Mayor Stacey Hovde as the primary member of the IDP Committee, and Deputy Mayor Joanne Juce as the alternate member.

Carried.

- d) Council reviewed the Lions Club Campground Update as presented by CAO Bergen.

- e) Council reviewed the Action List as presented by CAO Bergen.

Motion made by Mayor Stacey Hovde to accept Action List as presented.

Carried.

REPORTS

a) ORRSC

None.

b) MARQUIS

A new CAO has been hired, and the Board is working on the terms of her contract. She will start January 6th.

c) VULCAN DISTRICT SOLID WASTE

No meeting.

d) CARMANGAY AND DISTRICT LIBRARY BOARD

None.

e) FCSS

Deputy Mayor Joanne Juce attended an FCSS meeting. FCSS is working toward ensuring that the focus of their services will be in line with government directives. The focus categories include early childhood development and rural mental health. Grants are being applied for.

f) HALL BOARD

There was no meeting.

g) SOUTHGROW

No Meeting

h) TWIN VALLEY REGIONAL WATER COMMISSION

There was no meeting.

i) MAYORS AND REEVES OF SOUTHWEST ALBERTA

No Meeting.

j) HISTORICAL SOCIETY

There was no meeting.

k) CHINOOK ARCH

Deputy Mayor Joanne Juce attended a Chinook Arch meeting.

The 2020 budget was presented. It is very conservative. No wage or salary increases in the coming year, except for cost of living.

Thus far, programming, computer support, and purchases of materials will not be affected.

The CEO presented the Board with a detailed explanation of how libraries in Alberta get funded. This might be a good thing to share with Council at some point.

I) TEEPEE RING COMMITTEE

There was no meeting.

CLOSED SESSION

Mayor Stacey Hovde, Deputy Mayor Joanne Juce and Councilor Peggy Hovde along with CAO Patrick Bergen went in closed session for a discussion about personnel under FOIP legislation Division 2, Section 17.

Moved by Deputy Mayor Joanne Juce to go into closed session at 7:45 p.m.

Carried.

Moved by Mayor Stacey Hovde to move out of closed session at 8:45 p.m.

Carried.

ADJOURNMENT

Mayor Stacey Hovde adjourned the meeting at 8:45 p.m.

Next Regular Council meeting – January 21, 2020 at 6:30 p.m. at the Carmangay Library

Mayor Stacey Hovde

Chief Administrative Officer
Patrick Bergen