

**Regular Meeting of Council for the
Village of Carmangay,
January 21,2020
at the Carmangay Library**

CALL TO ORDER Meeting was called to order by Mayor Stacey Hovde
@ 6:31 p.m.

GUESTS Doug Headrick Director of Protective Services, Vulcan County
Unable to attend

PRESENT Stacey Hovde, Mayor
JoAnne Juce, Deputy Mayor
Peggy Hovde, Councilor
Patrick Bergen, Chief Administrative Officer

APPROVAL OF THE AGENDA

Motion made by Deputy Mayor JoAnne Juce to approve the agenda.

Carried

MINUTES

**Motion made by Mayor Stacey Hovde to table the approval of the December 17,
2019 Regular Council Minutes.**

Carried

BUSINESS ARISING

None

OLD BUSINESS

None

PUBLIC WORKS and PROJECTS REPORT

The following Public Works Reports was presented:

In addition to their normal duties, Public Works was focused on the following:

- Public Works has been focused on snow clearing for the roads and sidewalks.
- Public Works were able to respond to a resident that was seeing water coming up in their basement. The sewer pipe was scoped and found to be functional.
- Further investigation found that there was a water leak on the resident's property that was filtering in. The resident is following up with a fix.
- A schedule has been created for this coming year projects and will be addressed later in the agenda.
- A review of many of the procedures for the water and sanitary systems as well as public works functions has been undertaken to ensure the Village is compliant and efficient.
- Thanks to John and Blake who responded on Christmas Day to concern that there was a water leak. It had been mentioned on Facebook but ended up being just some moisture on the road.

ADMINISTRATOR REPORT

The following CAO report was presented:

In addition to normal duties, Patrick was focused on the following:

- The utility bills were issued earlier this month. There had been a few technical issues that were making the process cumbersome that have been resolved working with the 2 vendors.
- The year end in the accounting system has been completed and the new year started the final year end will be complete one the audit and adjusting entries are done.
- The office has been reconfigured to allow the CAO and Manager, Projects to spend more time in the office for planning and working with Heather and Sandy.

- The CAO and Mayor attended a meeting with the Mayor of Champion, Reeve of Vulcan County, 2 related County Councilors as well as the COA of Vulcan County. The Fire Services Agreement was discussed and will be addressed later in the agenda.

Motion made by Councillor Peggy Hovde to accept reports a presented.

Carried

CORRESPONDENCE

None

FINANCIAL REPORTS

CAO Patrick Bergen provided the following financial update.

The following is the Villages cash position as at January 19, 2020.

Current Account	\$53,892.98
Investment Accounts	\$ 54,930.02
Total	\$108,820.00

Administration is working with the auditors to close out 2019 and should have final figures for the operational budget as well as close out figures for the 2019 capital projects for the next Council meeting.

Capital grant funding will be applied for this coming week to provide funds for the capital work in 2020.

Approximately \$ 30,000 of work is planned for other municipalities as well as a quote for another 10K will be outstanding. We continue to grow projects and work for other municipalities as well as improve the efficiency of our process.

Motion made by Deputy Mayor Joanne Juce to accept the financial report.

Carried

NEW BUSINESS

a) Council reviewed the Doctor Retention agreement as presented by CAO Bergen.

Motion by Mayor Stacey Hovde to table agreement.

Carried.

b) **Branding**

Council discussed Branding as presented by CAO Bergen, documentation to be brought to the next meeting.

c) **Fire Services Agreement.**

Council discussed and reviewed the Fire Services Agreement as presented by CAO Bergen.

d) **ACP GIS Resolution.**

Council reviewed as presented by CAO Bergen.

Motion made by Councillor Peggy Hovde to accept ACP GIS Resolution as presented

e) **2020 Project Plan Update**

Council reviewed as presented by CAO Bergen.

Motion made by Deputy Mayor Joanne Juce to accept 2020 Project Plan Update as presented.

f) **Action List.**

Motion made by Mayor Stacey Hovde to accept Action List as presented.

Carried

REPORTS

a) **ORRSC**

None.

a) MARQUIS

Correction to last month's Committee Report (inaccurate information was provided by Board Members):

An interim CAO has been hired on contract; contract term at this time is 3 months, with option to renew. The CAO has had a couple of weeks of training at other similar seniors' facilities and will begin the actual job on January 20th. This contract employee may become permanent fulltime at the end of three months.

c) VULCAN DISTRICT SOLID WASTE

None.

d) CARMANGAY AND DISTRICT LIBRARY BOARD

None.

e) FCSS

None

f) HALL BOARD

None.

g) SOUTHGROW

None.

h) TWIN VALLEY REGIONAL WATER COMMISSION

None

i) MAYORS AND REEVES OF SOUTHWEST ALBERTA

None

j) HISTORICAL SOCIETY

None

k) CHINOOK ARCH

None.

l) TEEPEE RING COMMITTEE

There was no meeting.

CLOSED SESSION

Mayor Stacey Hovde, Deputy Mayor Joanne Juce, Councilor Peggy Hovde, CAO Patrick Bergen and Manager, Projects Blake Termeer when in closed session under FOIP Division 2 Section 24 for Water Infrastructure

Moved by Mayor Stacey Hovde to go into closed session at 7:52 p.m.

Carried.

Moved by Mayor Stacey Hovde to move out of closed session at 8:50 p.m.

Carried.

ADJOURNMENT

Mayor Stacey Hovde adjourned the meeting at 8:50 p.m.

Next Regular Council meeting – February 18th, 2020 at 6:30 p.m. at the Carmangay Library

Mayor Stacey Hovde

Chief Administrative Officer
Patrick Bergen