

**Regular Meeting of Council for the
Village of Carmangay,
March 19, 2019
at the Carmangay Library
DRAFT**

CALL TO ORDER Meeting was called to order by Mayor Stacey Hovde at 6:30 p.m.

GUESTS None

PRESENT Stacey Hovde, Mayor
JoAnne Juce, Deputy Mayor
Peggy Hovde, Councilor
Patrick Bergen, Chief Administrative Officer

APPROVAL OF THE AGENDA

Motion made by Deputy Mayor JoAnne Juce to approve the agenda of March 19, 2019.

Carried.

MINUTES

Motion made by Councilor Peggy Hovde to approve the minutes of the Regular Meeting of Council held January 22, 2019.

Carried.

Motion made by Deputy Mayor JoAnne Juce to approve the minutes of the Special Meeting of Council held March 13, 2019.

Carried.

BUSINESS ARISING

Stop signs to be set up at Grand & Armstrong.

Motion made by Deputy Mayor JoAnne Juce to advise staff of 4-way stop signs at Grand & Armstrong.

Carried.

OLD BUSINESS

None

PUBLIC WORKS REPORT

Public Works were focused on:

- Assisting residents with frozen waterline connections. In one case a hose was connected between homes to provide water to the effected home from the other that had running water.
- John attended the annual water conference in Banff to get the required credits to keep his certification as the water operator for Carmangay.
- John assisted with background work for the water line project planning as well as the wastewater lift station.

ADMINISTRATOR REPORT

The CAO was focused on:

- The utility bills that were sent out at the end of last year as well as the most recent ones are now in the system and have been mailed out. We have a bit of tweaking to do on the accounting system in terms of how the revenue is split but can make that fix quite easily. The tax assessments are the next thing to be sent out and then the tax notices. Aside from some training everything appears to be set up and functioning for the new accounting system.
- There was a meeting with Mark Murphy who is the consultant for the Regional Emergency Management Effort. Mark needed some background information about Carmangay as part of the plan. Mark had just met with all of the fire chiefs in the Vulcan area system for their input.
- Further work was done to improve the communications from Council and Administration to the community. We hope to have a newsletter out soon as well as more Facebook and website updates.
- Patrick and Blake met a number of times to finalize some of budgeting and plans for the upcoming project work. Some of that work is reflected later in the agenda.

CORRESPONDENCE

CAO Patrick Bergen received correspondence regarding the potential charging station.

FINANCIAL REPORT

MONTHLY STATEMENT

Period Ending - FEB 2019

Function	Revenue	Expense
Interest: Income & Expense	\$46.82	
Taxes	\$3,548.60	
General Administrative		\$6,571.02
Agency Account	\$1,726.51	
Council-meetings/mileage		\$970.65
Council membership		\$150.00
Natural Gas Rebate	\$1,083.09	
Fortis Franchise Fee	\$855.46	
Police/AB Gov fines		
County School Requisition		
Bylaw Enforce./Dog licence	\$100.00	
Shop/Public Works/Bulk Water	\$750.00	\$11,587.43
Roads and Street		\$1,488.40
Water/Sewer/Garbage	\$4,591.26	\$4,557.25
TVRW Admin. Requisition		
TVRW debenture payment		\$8,531.31
Dr Retention		\$4,822.07
Benchmark Assessment		
Insurance		
Marquis		
Scase Audit		
P.O. Rent	\$223.00	
Solid Waste Requisition		
ORRSC		
Ambulance Requisition		
FCSS		
Fire Services Requisition		
Carmangay Library Requisition		
Chinook Arch Requisition		
Axia Supernet rent		
Bank charges		\$92.96
GST Recoverable	\$951.82	
Campground		
Parks		
Cemetary		
MPC		
Total Revenue & Expenses	\$13,876.56	\$38,678.13
Surplus/Deficit		-\$24,801.57
Cash in Bank -	\$35,377.16	
Outstanding Cheques	\$16,545.48	
Rec. Board Account	\$402.06	
GIC Investment	\$342,970.10	
Total Taxes Outstanding	\$27,479.06	
Taxes 2016/17	\$19,831.04	
Tax Outstanding Prior to 2015	\$7,648.02	

Motion made by Deputy Mayor JoAnne Juce to accept the financial report as presented.

Carried.

NEW BUSINESS

a) **Motion made by Mayor Hovde to authorize the Mayor to sign the below Letter of Support for the Carmangay Community Centre Association.**

b) **Motion made by Councilor Peggy Hovde to accept the 2019 Final Operating Budget.**

c) **Motion made by Councilor Peggy Hovde to direct staff to investigate current policies and bylaws and suggest a policy or bylaw to address requests from property owners for assistance with sanitary and waterline issues.**

d) **Motion made by Councilor Peggy Hovde to authorize the Mayor to sign the Vulcan Regional Emergency Management Agreement.**

Motion made by Deputy Mayor Joanne Juce for Council to pass 1st reading of Bylaw #786 Regional Emergency Management.

e) Council reviewed the upcoming tree removal in support of the upcoming infrastructure work. CAO Bergen will be following up with the Horticultural Association about choice of trees.

Motion made by Councilor Peggy Hovde to direct staff to look into a policy for tree removal and replacement and bring back for Council consideration.

Carried.

f) CAO Bergen advised that the Action List will be available for the next meeting of Council when many of the activities associated with the infrastructure work can be added.

g) Council discussed dates for Spring Cleanup and suggested it should be on May 21, 2019 and advised to announce this in the village newsletter.

h) Council discussed the hiring of a Summer Students.

i) Council discussed FCSS Council Involvement, and specifically FCSS' involvement in St. Patrick's Day activities.

j) Motion made by Deputy Mayor JoAnne Juce to direct administration to complete the Rocky Mountain Equipment Agreement in support of leasing equipment financed in the 2019 to 2023 Capital Plan.

Carried.

REPORTS

a) ORRSC

Councilor Peggy Hovde attended an ORRSC meeting. Discussion involved creation of ortho-layer photographs, in addition to parliamentary procedure.

b) MARQUIS

Deputy Mayor Joanne Juce attended a Marquis Foundation meeting. The Marquis Board is continuing the process of upgrading the policy manual.

The auditor's report showed that financials were all in order for the past year.

The Feasibility Study for a potential new Seniors' Facility has been completed. For an additional fee, the study consultants will be presenting the proposal & request for grant funding to the Provincial Government.

c) VULCAN DISTRICT SOLID WASTE

No meeting.

d) CARMANGAY AND DISTRICT LIBRARY BOARD

Deputy Mayor Joanne Juce reported that he Carmangay Library was the proud recipient of a READ award at the Southern Alberta Library Conference in early March 2019. My understanding is that this was a third-place award. We received a trophy and \$400.00, which will go toward Special Programming. The Minister's YOU Award voting has been postponed due to the upcoming election. St. Patrick's Day at the Library was very successful, with 40 people attending.

e) FCSS

Deputy Mayor Joanne Juce reported that the Interagency meetings continue to bring positive results for the community at large. Nav-CARE is being funded for one year - care for adult with serious illnesses who may lack funds and thus be experiencing poor quality of life. Social media policies for staff, volunteers and board members were discussed. Additional members-at-large are being sought to join the FCSS Board. FCSS sponsored another successful St. Patrick's Day event on March 17.

f) HALL BOARD

Councillor Peggy Hovde attended a Carmangay Hall Board meeting.

g) SOUTHGROW

No meeting.

h) TWIN VALLEY REGIONAL WATER COMMISSION

No meeting.

i) MAYORS AND REEVES OF SOUTHWEST ALBERTA

No meeting.

j) HISTORICAL SOCIETY

No meeting.

k) CHINOOK ARCH

No meeting.

L) TEEPEE RING COMMITTEE

Deputy Mayor JoAnne Juce reported that initial excitement among the First Nations technical advisors seems to have died down, as I have not heard anything further for the last few weeks. I have another call into Aboriginal Heritage, but no response yet. We may need to proceed with alternative plans.

M) PEAKS TO PRAIRIE LAUNCH

Mayor Stacey Hovde attended a Peaks to Prairie Launch meeting, in which the committee reviewed implementing a car charging station.

ADJOURNMENT

Mayor Stacey Hovde adjourned the meeting at 9:00 p.m.

Next Regular Council meeting – April 16, 2019 at 6:30 p.m. at the Carmangay Library

Mayor Stacey Hovde

Chief Administrative Officer
Patrick Bergen