

**Regular Meeting of Council for the
Village of Carmangay,
December 18, 2018
at the Carmangay Library**

CALL TO ORDER Meeting was called to order by Mayor Stacey Hovde at 6:30 p.m.

GUESTS

Laurie Lyckman

- Discussed Rec Board Funding.

Nels Petersen

- Discussed Rec Board Funding;
- Verbal Report on G3. Temporary road to be replaced in Spring, completion by December 2019; and
- Discussed Doctor Retention

PRESENT

Stacey Hovde, Mayor

JoAnne Juce, Deputy Mayor

Peggy Hovde, Councilor

Patrick Bergen, Chief Administrative Officer

APPROVAL OF THE AGENDA

Motion made by Deputy Mayor Joanne Juce to approve the agenda as amended with the addition of Library Board Appointment.

Carried

MINUTES

Motion made by Councilor Peggy Hovde to approve the minutes of the Regular Meeting of Council held November 20, 2018.

Carried

Motion made by Deputy Mayor JoAnne Juce to approve the minutes of the Special Meeting of Council held November 30, 2018.

Carried

OLD BUSINESS

None

PUBLIC WORKS REPORT

The following Public Works Reports was presented:

The CAO has been meeting weekly with both Public Works personnel from the Village of Carmangay and the Village of Champion.

In addition to his normal duties John achieved the following:

- Following up on water leak. John found the leak on Sunday which was a vacant house on Whitney Street. John was able to locate and turn off the curb stop. We are making an effort to contact the owner.
- On Sunday, John found that a fuel line on the backup generator at the water plant was leaking. All of the leaked diesel was contained and John shut off the ability for the generator to start. John is getting a part on Monday and will fix the generator.
- Working on the longer term capital plan.
- Scott and John participated in a training session for emergency planning along with Heather and Sandy. All will take an online Incident Command System 100 training. A table top exercise is planned for January 14th.

ADMINISTRATOR REPORT

The following CAO report was presented:

- Preparing for the upcoming change to the accounting and meter reading software. Heather and Patrick have rewritten the general ledger codes to be simpler and easier to understand. The accounting software has been installed on all the office computers.
- The new server has been set up and the laptops for Heather and Sandy.
- A good amount of time was spent reviewing the Equipment list for both municipalities to create a longer term plan for replacement.
- Patrick attended a meeting with all the other CAO's in Vulcan County to review the regional emergency management plan. This meeting was to update the new consultant for the project.
- Patrick met with Teresa from the Carmangay Hall Board to update as to the progress each had made with respect to the potential new community centre. Patrick advised that the Village could be helpful in facilitating the project as a fiscal agent and project manager and was hopeful that the project could be completed with little to no financial contribution from the Village nor ownership of the building.
- Patrick met with Julie from the Carmangay Library Board to get input into what their wants and needs were for an expanded space if that became a possibility in the proposed new community centre.

CORRESPONDENCE

Received correspondence from the Carmangay Horticultural Association as detailed in the agenda.

FINANCIAL REPORTS

CAO Patrick Bergen provided the following financial update.

MONTHLY STATEMENT

Period Ending - November 2018

Function	Revenue	Expense
Interest: Income & Expense	\$49.92	
Taxes	\$6,893.59	
General Administrative		\$10,877.74
Agency Account	\$1,814.07	
Council-meetings/mileage		\$729.10
Council membership		
Natural Gas Rebate	\$771.00	
Fortis Franchise Fee	\$726.90	
Police/AB Gov fines		
County School Requisition		
Bylaw Enforce./Dog licence		\$164.50
Shop/Public Works		\$2,482.50
Roads and Street		\$1,402.41
Water/Sewer/Garbage	\$29,405.75	\$12,883.09
TVRW Admin. Requisition		
TVRW debenture payment		
Dr Retention		
Benchmark Assessment		
Insurance		\$329.52
Marquis		
Scase Audit		
P.O. Rent	\$219.00	
Solid Waste Requisition		
ORRSC		
Ambulance Requisition		
FCSS		
Fire Services Requisition		
Carmangay Library Requisition		\$972.50
Chinook Arch Requisition		
Axia Supernet rent		
Bank charges		\$72.84
GST Recoverable	\$1,920.98	
Mowing		
Parks		
Cemetary		
MPC		
Total Revenue & Expenses	\$41,801.21	\$29,914.20
	\$11,887.01	
Cash in Bank -	\$56,795.07	
Outstanding Cheques	\$13,779.23	
Rec. Board Account	\$2,502.06	
GIC Investment	\$418,366.25	
Total Taxes Outstanding	\$58,191.72	
Taxes 2016/17	\$19,884.18	
Tax Outstanding Prior to 2016	\$3,472.46	

Motion made by Deputy Mayor Joanne Juce to accept the financial report.

Carried

NEW BUSINESS

a) Council reviewed the 2019 to 2021 Operational Budget as presented by CAO Bergen.

Motion by Councilor Peggy Hovde to pass the 2019-2021 Operational Budget.

Carried.

b) Council reviewed the 2019 to 2023 Operational Plan as presented by CAO Bergen.

Motion by Deputy Mayor Joanne Juce to pass the 2019-2023 Operational Plan as presented.

Carried.

c) Council reviewed the 2019 Capital Budget as presented by CAO Bergen.

Motion by Councilor Peggy Hovde to pass the 2019 Capital Budget.

Carried.

d) Council reviewed the 2019 to 2023 Capital Plan as presented by CAO Bergen.

Motion made by Deputy Mayor Joanne Juce to pass the 2019-2023 Capital Plan.

Carried.

e) Council reviewed the G3 Update.

Motion made by Deputy Mayor Joanne Juce to accept the G3 Update as presented.

Carried.

f) Council discussed the 2019 Strategic Plan.

Motion made by Councilor Peggy Hovde to pass the 2019 Strategic Plan with an amendment to remove the Doctor Retention item.

g) Council reviewed the updated action list.

Motion made by Councilor Peggy Hovde to accept the item list as information.

h) Council discussed the Carmangay Rec Board Funding.

i) Council discussed the draft Snow and Ice Removal Policy.

j) Motion made by Councilor Peggy Hovde to remove Alysia Kraeker from the Carmangay Library Board effective December 14, 2018 and add Maureen Dew as a new board member.

REPORTS

a) ORRSC

Councilor Peggy Hovde attended an ORRSC meeting. The meeting indicated that the MDP for Carmangay will be scheduled for January, and that budgeting was approved. Additionally, a future cannabis policy was discussed with Steve Harty

b) MARQUIS

Marquis Board - December 2018

The Strategic Planning meeting in November yielded, among many other items, the following new Vision and Mission Statements:

New Vision and Mission Statements

Vision Statement

Every senior who resides within Vulcan County has the opportunity to stay in our community and age in place.

Mission Statement

The Marquis Foundation provides accommodation, programs, and services that give seniors the opportunity to live in desirable, comfortable, safe and affordable housing.

The proposed requisition for 2019, 2020, and 2021 is \$4879, up from \$3024 in 2018. These additional monies will go into the Operational Reserve, which was depleted in order to pay for the consultants working on the Feasibility Study.

The Feasibility Group has met again with the consultants, who presented concept drawings, and identified a 3-storey, 100,000 sq. ft. facility, plus substantial parking space, as most suitable to meet the needs of Vulcan County Seniors in the future.

The cost of the project is estimated at approx. \$27,000,000 (not including FF&E).

The consultants feel that they have compiled an excellent business case, and that the province will look favorably on a new Seniors Facility in Vulcan, as long as there is some money in the coffers.

c) VULCAN DISTRICT SOLID WASTE

No meeting.

d) CARMANGAY AND DISTRICT LIBRARY BOARD

Deputy Mayor Joanne Juce attended a Carmangay and District Library Board meeting.

The December meeting was primarily a Christmas party and cookie exchange.

The 2019 budget was passed. Revenue will continue to cover expenses, despite wage increases and replacement of two computers.

Additional funds are being made available from the Vulcan County Library Board, as well as from the EDF grant.

e) FCSS

Deputy Mayor Joanne Juce attended an FCSS meeting.

FCSS continues to be very active in all aspects of community support.

Staff are involved in the Suicide Prevention Group, the Response to Elder Abuse Group, and the Affordable Housing Committee.

Overall procedures have been streamlined in order to improve services while keeping costs down. Various job descriptions have been changed, while current staff levels have been maintained. No increase to cost of wages is expected, due to these enhanced efficiencies.

An adjustment had to be made to the 2019 budget, but revenue will still cover expenditure. Requisitions should be very close to last year.

The AGM was held, with the entire executive being reelected for another term.

f) HALL BOARD

There was no meeting.

g) SOUTHGROW

Councilor Peggy Hovde attended a Southgrow meeting. MLAs Grant Hunter and Marie Fitzpatrick were present, and discussed a change of electoral boundaries and a new website. Environmental Development Tax through Coop was discussed. Atco also discussed a fiber network.

h) TWIN VALLEY REGIONAL WATER COMMISSION

There was no meeting.

i) MAYORS AND REEVES OF SOUTHWEST ALBERTA

Mayor Stacey Hovde attended a Mayors and Reeves of Southwest Alberta meeting.

j) HISTORICAL SOCIETY

There was no meeting.

k) CHINOOK ARCH

Deputy Mayor Joanne Juce attended a Chinook Arch meeting.

Renovations at the Chinook Arch HQ are proceeding on schedule and on budget.

A new initiative is to provide some PD, which was in this case a very informative presentation on the opioid crisis.

The 2019 budget was amended to allow for the receipt of a Digital Learning grant from the Province, which will assist all Library branches in helping patrons with all of their digital devices.

As part of enhancing a new image, Chinook Arch now has a new logo. The AGM was also held, with most of the executive re-elected to their previous positions.

I) TEEPEE RING COMMITTEE

There was no meeting.

EXECUTIVE SESSION

Moved by Deputy Mayor Joanne Juce to go in camera at 8:55 p.m.

Carried.

Moved by Councillor Peggy Hovde to move out of camera at 9:15 p.m.

Carried.

ADJOURNMENT

Mayor Stacey Hovde adjourned the meeting at 9:15 p.m.

Next Regular Council meeting – January 22, 2019 at 6:30 p.m. at the Carmangay Library

Mayor Stacey Hovde

Chief Administrative Officer
Patrick Bergen