

**Regular Meeting of Council for the
Village of Carmangay,
October 16th 2018
at the Carmangay Library**

CALL TO ORDER Meeting was called to order by Mayor Stacey Hovde at 6:52 p.m.

GUESTS Resident Beryl Burke

PRESENT Stacey Hovde, Mayor
JoAnne Juce, Deputy Mayor
Peggy Hovde, Councillor
Patrick Bergen, Chief Administrative Officer

PRESENTATIONS

Resident Burke spoke about the water and sanitary line issues on Whitney street specifically toward the east end. Water pressure under normal circumstances has been an issue. Additionally, if the fire truck is filled up there is a water hammer effect that rattles the pipes in her house. There was also some concern regarding the sanitary line and potential blockages.

Staff and Council advised that they are following up on these long-standing issues and will be bringing a go forward plan to the next Council meeting.

APPROVAL OF THE AGENDA

Motion made by Deputy Mayor Joanne Juce to approve the agenda.

Carried

MINUTES

Motion made by Councilor Peggy Hovde to approve the minutes of the Regular Meeting of Council held September 18, 2018 as amended.

Carried

Motion made by Deputy Mayor JoAnne Juce to approve the minutes of the Special Meeting of Council held October 10, 2018.

Carried

OLD BUSINESS

None

PUBLIC WORKS REPORT

The following Public Works Reports was presented:

- A leak was found on the corner of Carman and Pacific. Shawne was contracted for the repair due to the asphalt covering an existing gas line. The leak was caused by a previous failure. No testing or boil water was required.
- The lift station is still operating at a reduced time span with the new equipment and has seen no issues. There were still some personal wipes flowing through though.
- The campground has been closed and winterized for the season.
- The Tipi rings have been closed for the season and we are getting a price to vacuum out the septic tank as is required each year.
- Some of the untreated wood from the lot on Pacific has been moved to a burn pit at the north end of town and is ready to burn.
- Some snow clearing was done as needed.
- All equipment has been winterized and some maintenance will be done as needed.
- We are still working on the water pressure issue at this time.

ADMINISTRATOR REPORT

The following CAO report was presented:

- We have a new person in the office. Sandy started October 4th and will work on a casual basis doing the bank and handling people at the counter. She has already brought the archiving up to date and is working on reviewing and rewriting the bylaw index.
- I attended a meeting with the other CAO's in Vulcan County to consider a regional emergency management plan. The Village of Carmangay has already updated their emergency plan and bylaw. We will be considering running a tabletop exercise in the near future.
- I attended a Vulcan County Communication meeting with Council and CAO's from the Vulcan County area.
- I back filled for a week for holiday coverage and a separate other week for a medical procedure.
- I attended the development permit application meeting of the Vulcan County Municipal Planning Commission with Mayor Hovde.
- I spoke with the Vulcan County roads supervisor and he indicated that when the ground dries a bit in the next week or two they should be able to grade the road.
- I followed up with the engineer that is doing the water modelling for the water pressure issue. He should have results available in the next few weeks. Once that is done we can update the capital plan and create a strategy to update the water and other infrastructure.

CORRESPONDENCE

The office received 1 letter from a resident which was circulated to Council as well as the below correspondence.

September 23, 2018

To Whom It May Concern,

We write in support of The Carmangay Library moving to a bigger space within the village. We see this move as a way to increase community access to information and knowledge while providing a cultural gathering place for our diverse population.

Among the many positive benefits that the new space would offer are enhanced and expanded programming for patrons of all ages, equal access for everyone, floor space that is open and easy to navigate and, with the expertise and guidance of our skilled Library staff, exploration of the wonders that are yet to come. In a library-loving town like ours, where people care about books, literacy and innovation, this building will offer us a place to serve our dynamic community.

Sincerely,



Julie Tremblay for/
The Carmangay & District Municipal Library Board

FINANCIAL REPORTS

CAO Patrick Bergen provided the following financial updates.

- The financial report for the end of September. Reflected is a strong cash position from received ongoing MSI Capital grants of; Oct 1, 2016 Water and Wastewater upgrades for \$125,000 and Oct 1, 2016 Road and Sidewalk Rehabilitation for \$29,000. The Village has cash far exceeding these earmarked funds at \$417,403.93 as well as unused MSI Capital grant funds. Additionally, the total taxes outstanding has been reduced from \$83,777 in August to \$66,703 in September which is a reflection of Heather's focus in this.
- A projection to year end based at September 30, 2018. This shows a projected operational surplus of \$40,206 largely based on catching up on the MSI Operating grant and receiving both the 2017 and 2018 allocation this year.

MONTHLY STATEMENT

Period Ending - Sep 2018

Function	Revenue	Expense
Interest: Income & Expense	\$49.76	
Taxes	\$7,691.50	
General Administrative	\$60.00	\$9,846.60
Agency Account	\$1,819.04	
Council-meetings/mileage		\$735.23
Council membership		
Natural Gas Rebate	\$1,027.06	
Fortis Franchise Fee	\$692.16	
Police/AB Gov fines		
County School Requisition		\$14,838.08
Bylaw Enforce./Dog licence		
Shop/Public Works		\$3,196.77
Roads and Street		\$1,140.92
Water/Sewer/Garbage	\$21,588.46	\$14,259.87
TVRW Admin. Requisition		
TVRW debenture payment		
Dr Retention		
Benchmark Assessment		
Insurance		
Marquis		
Scase Audit		
P.O. Rent	\$219.00	
Solid Waste Requisition		
ORRSC		
Ambulance Requisition		
FCSS		
Fire Services Requisition		
Carmangay Library Requisition		
Chinook Arch Requisition		
Axia Supernet rent		
Bank charges		\$67.04
GST Recoverable	\$3,134.04	
Mowing		
Parks		
Cemetary		
MPC		
Total Revenue & Expenses	\$36,281.02	\$44,084.54
Surplus/Deficit	-\$7,803.52	
Cash in Bank -	\$32,679.82	
Outstanding Cheques	\$1,234.06	
Rec. Board Account	\$402.06	
GIC Investment	\$417,403.93	
Total Taxes Outstanding	\$66,703.74	
Taxes 2016/17	\$24,782.94	
Tax Outstanding Prior to 2016	\$3,472.46	

Operational Budget and Forecast to Year End

Revenue	2018 Budget	Year to Date	Extension	Notes
Net Municipal Taxes	\$ 298,647	\$ 291,868	\$ 291,868	**Includes School Taxes and Marquis
User Fees and Sales	\$ 170,850	\$ 129,174	\$ 170,639	
Government Transfers	\$ 48,258	\$ 35,758	\$ 85,774	Receiving 2017 and 2018 MSI this year and Summer Student Grant
Investment Income	\$ 440	\$ 4,230	\$ 5,600	
Tax Penalties	\$ 10,000	\$ 4,146	\$ 10,000	
Licenses and Permits	\$ 900	\$ 1,040	\$ 1,150	
Other	\$ 34,657	\$ 23,120	\$ 23,120	
Franchise Fees	\$ 13,000	\$ 16,243	\$ 21,657	
Fines				
Rentals	\$ 2,628	\$ 1,971	\$ 2,628	
Sale of Capital Assets		\$ 10,364	\$ 10,364	Will be transferred to capital
Total	\$ 579,380	\$ 517,913	\$ 622,799	
Expenses	2018 Budget	Year to Date	Extension	Notes
Requisitions	\$ 54,410	\$ 41,563	\$ 54,410	School Taxes and Marquis
Legislative	\$ 17,550	\$ 9,399	\$ 12,592	
Administration	\$ 159,096	\$ 137,335	\$ 171,320	
Fire and Disaster	\$ 9,000	\$ 1,000	\$ 10,000	Necessary to return unused AEMA grant from last year
Ambulance	\$ 2,000	\$ 1,842	\$ 1,842	
Bylaws Enforcement	\$ 1,300	\$ 364	\$ 500	
Common Service	\$ 8,975	\$ -	\$ -	These were coded in other areas
Roads and Lighting	\$ 67,856	\$ 64,532	\$ 84,693	
Water	\$ 132,620	\$ 94,349	\$ 124,555	
Wastewater	\$ 15,764	\$ 8,801	\$ 11,550	Some Items were capitalized
Garbage	\$ 61,424	\$ 52,768	\$ 56,287	
Family and Community Support	\$ 2,342	\$ 1,523	\$ 1,523	
Planning	\$ 15,700	\$ 2,245	\$ 15,700	MDP work from ACP grant
Subdivision	\$ 1,000	\$ 1,556	\$ 2,000	
Cemetery	\$ 1,335	\$ 76	\$ 110	
Parks and Recreation	\$ 14,600	\$ 30,660	\$ 31,449	Additional tree trimming, summer students and park projects - offset by grants
Culture	\$ 4,024	\$ 4,063	\$ 4,063	
Transfer to Capital	\$ 10,384	\$ -	\$ -	
Total	\$ 579,380	\$ 452,076	\$ 582,593	
Surplus (Overage)	\$ -	\$ 65,838	\$ 40,206	

Motion made by Councilor Peggy Hovde to accept the financial report.

Carried

NEW BUSINESS

a) CAO Bergen advised Council that a petition had been received to request a municipal inspection. CAO Bergen went through the process that would occur and the sizeable impact on staff time that an inspection would have.

b) CAO Bergen updated Council on the efforts to date of the Regional Emergency Plan and what is planned moving forward.

c) Staff requests that a letter of support be offered to the Southgrow Regional Initiative.

Motion made by Councilor Peggy Hovde to authorize the Mayor to sign a letter of support for a CARES grant for Southgrow.

Carried.

d) The Village is releasing to the public the full results of the recent survey as well as a synopsis. As Council wishes to be reflective of the citizens wishes, the below motion is intended to bring the strategic plan in line with the survey results.

Motion made by Deputy Mayor Joanne Juce to direct staff to update the Strategic Plan with the below Vision and Objectives and bring back the updated Strategic Plan and Action List for Council consideration.

Vision Statement:

The Village of Carmangay is a safe, quiet place to live and work. Carmangay optimizes opportunities to grow and respects the natural beauty, environment and history of the Village.

Objectives:

- 1. Council will continue to communicate in various ways and be transparent with citizens.**
- 2. Carmangay will have a long term plan that will bring its infrastructure to the levels citizens expect and maintain them ongoing.**
- 3. Places where people engage with each other will continue to be supported and expanded in a way that does not increase residential taxes.**
- 4. Carmangay will continue to foster commercial and residential growth.**
- 5. Carmangay will be compliant with all the requirements of the new MGA.**

Carried

REPORTS

a) ORRSC

There was no meeting.

b) MARQUIS

September's meeting was cancelled due to the AUMA convention.

The Feasibility Subcommittee met briefly to confirm for the consultants the number of units they should present to the Province as they seek a grant for a new Seniors' facility. There was some discussion about keeping the number low, or going medium or high. Final decision was made to ask for funds to build 130 units. This will not be presented to the Province until spring 2019.

c) VULCAN DISTRICT SOLID WASTE

There was no meeting.

d) CARMANGAY AND DISTRICT LIBRARY BOARD

Budget for 2019 was discussed, and various additions or deletions to last year's budget were suggested.

A few Library Board policies were reviewed and approved. More reviews / revisions will follow in the coming months.

A letter of support was sent to Village Council regarding a possible expansion of the Library which would utilize the existing vacant building in the downtown area.

I have been asked to create a letter nominating the Carmangay Library for a SALC award. Nomination will be based on the enhanced level of public engagement and community activity that the Library has fostered in 2018. Specific events and programs will be highlighted in my letter.

e) SUBDIVISION APPEAL BOARD

There was no meeting.

f) FCSS

The FCSS "Who You Gonna Call" Resource Fair was held in early September. It was attended by 275 people, visiting the booths of 38 organizations. Food and entertainment were provided. The event was a success and will be held again in a couple of years. FCSS will be revising and renewing their agreements with Vulcan County. Interdisciplinary meetings are being held monthly in the FCSS Boardroom and more and more of the groups are finding it very helpful to share resources and information. Finances are in excellent shape for both FCSS and the Food Bank. The Food Bank finds that its services are needed as much or more than ever.

g) HALL BOARD

There was no meeting.

h) SOUTHGROW

There was no meeting.

i) TWIN VALLEY REGIONAL WATER COMMISSION

There was no meeting.

j) MAYORS AND REEVES OF SOUTHWEST ALBERTA

Mayor Stacey Hovde attended the meeting in Lethbridge where Exhibition Park presented and are looking for 60 million dollars for an expansion. There was also a Career Transitions presentation.

k) HISTORICAL SOCIETY

The Historical Society has had downspouts/eavestroughs installed on the Old Firehall. They are requesting that the Village proceed with digging a swale to further manage water runoff and preserve the building. The peeling paint is being addressed by using a new, better suited product. The MLA building is once again being considered by the Society as an adjunct to the existing Museum. Discussion was had about various options.

l) Chinook Arch

There was no meeting.

m) Teepee Ring Committee

Deputy Mayor Joanne Juce has had a meeting with Blackfoot Elder Blair First Rider, bringing him up to speed with some of our ideas for the Teepee Rings Park, and providing him with copies of the original plan and concept drawings. He is very positive about this project, and will be able to assist us in consulting with other Blackfoot Elders and giving feedback.

EXECUTIVE SESSION

None

ADJOURNMENT

Mayor Stacey Hovde adjourned the meeting at 7:59 pm

Next Regular Council meeting – November 20, 2018 at 6:30 pm at the Library

Mayor Stacey Hovde

Chief Administrative Officer
Patrick Bergen