

**DRAFT**  
**Regular Meeting of Council for the**  
**Village of Carmangay,**  
**September 18th 2018**  
**at the Library**

***CALL TO ORDER*** Meeting was called to order 6:00 p.m.

***GUESTS*** Darryl Scase, Scase and Company

***PRESENT*** Stacey Hovde, Mayor  
JoAnne Juce, Deputy Mayor  
Peggy Hovde, Councillor  
Patrick Bergen, Chief Administrative Officer

***PRESENTATIONS***

Darryl Scase made a presentation of the 2017 Audited Financial Statements. The Financial Statements were already available on the Village website.

***APPROVAL OF THE AGENDA***

***Additions to the agenda***

New business:

- k) Use of MLA Building
- l) Light up the Park
- m) Audited Financial Statements
- n) CFEP
- o) Campground

**Motion made by Councillor Peggy Hovde to approve the agenda with additions.**  
**Carried**

Mayor Hovde read correspondence from the Carmangay Advocacy Group. Mayor Hovde asked if the Carmangay Advocacy Group would like to ask any questions of Council. The group did not wish to at this time.

***MINUTES***

**Motion made by Councillor Peggy Hovde to approve the minutes of the Regular Meeting of Council held October 21, 2018 as amended.**

**Carried**

**Motion made by Deputy Mayor JoAnne Juce to approve the minutes of the Special Meeting of Council held October 31, 2018.**

**Carried**

***OLD BUSINESS***

None

***PUBLIC WORKS REPORT***

Public Works presented their report of activity since the last meeting of Council.

***ADMINISTRATOR REPORT***

The administrator presented their report of activity since the last meeting of Council.

***FINANCIAL REPORTS***

Council received a verbal update from the CAO of the financial report. The report is attached.

**Motion made by Councilor Peggy Hovde to accept the financial report.**

**Carried**

***NEW BUSINESS***

a) CAO Bergen advised Council that more time was needed to communicate with the public regarding proposed changes to the Procedural Bylaw and it would be brought back to a future meeting of Council.

b) CAO Bergen asked Council to move the public hearing schedule for this meeting to the next meeting.

**Motion made by Deputy Mayor Joanne Juce to table the public hearing for Bylaw 784 Community Standards Bylaw to October 16, 2018.**

**Carried**

c) Staff has requested a minor revision to Bylaw 767 to Regulate Open Burning to amend section 3 F to add the ability to provide a burn permit to both the Fire Chief and Chief Administrative Officer. The CAO reiterated that this is to bring the Bylaw in line with other municipalities and there is no intention to have anyone other than the Fire Chief sign burn permits.

The CAO provided the following as required by the MGA to Council.

September 18, 2018

This is to provide written consent by the CAO that this revised bylaw has been created in compliance with section 63, article 3 of the Municipal Government Act.

Patrick Bergen  
Chief Administrative Officer  
Village of Carmangay

**Motion made by Councilor Peggy Hovde to pass first reading of Bylaw 767 Revised Bylaw to Regulate Open Burning.**

**Carried**

**Motion made by Deputy Mayor Joanne Juce to pass second reading of Bylaw 767 Revised Bylaw to Regulate Open Burning.**

**Carried**

**Motion made by Mayor Stacey Hovde for permission of third reading of Bylaw 767 Revised Bylaw to Regulate Open Burning.**

**Carried Unanimously**

**Motion made by Councilor Peggy Hovde to pass third reading of Bylaw 767 Revised Bylaw to Regulate Open Burning.**

**Carried**

d) CAO Bergen reviewed the current state of the water system and the need to increase the volume in the system for fire suppression. The next step is to do investigative work to understand what would be the next steps to improve the water system.

**Motion by Deputy Mayor Joanne Juce to provide from the existing MSI Capital Grant a sum to not exceed \$25,000 to complete the research required to build a plan and budget to define and increase the water volume in the Village of Carmangay.**

**Carried**

e) Vulcan County has offered to do road grading at a rate of \$150 per hour with the first grading to be done for a flat 5 hour rate.

**Motion by Councilor Peggy Hovde to engage Vulcan County to grade the roads twice per year at the rate of \$150 per hour.**

**Carried**

f) CAO Bergen advised Council that pot hole repairs will be completed as the weather allows. The Village of Champion had order material for the repairs and will provide Carmangay some of the material at a cost of less than \$500.

g) CAO Bergen advised Council that the sidewalks had been reviewed for condition. There are sections that can be replaced and others that have issues with nearby trees. The sections that are impacted by trees will be reviewed further to create a plan to deal with them.

**Motion by Deputy Mayor Joanne Juce to direct staff to spend funds from an MSI Capital Grant not to exceed \$12,000 to remediate the sidewalks that do not require tree removal.**

Carried

**h) Motion by Councilor Peggy Hovde to appoint CAO Patrick Bergen to the position of Director of Emergency Management.**

Carried

i) There has been a full rewrite of the Emergency Management Plan. The Municipal Emergency Management Bylaw has also been updated.

**Motion by Councilor Peggy Hovde to pass first reading of Bylaw 786 Municipal Emergency Management Bylaw.**

Carried

**Motion by Deputy Mayor Joanne Juce to pass second reading of Bylaw 786 Municipal Emergency Management Bylaw.**

Carried

**Motion by Mayor Stacey Hovde for permission to move to third reading of Bylaw 786 Municipal Emergency Management Bylaw.**

Carried Unanimously

**Motion by Deputy Mayor Joanne Juce to pass third reading of Bylaw 786 Municipal Emergency Management Bylaw.**

Carried

j) CAO Bergen provided an update to the wastewater lift station. Most of the core infrastructure has been replaced

k) Council discussed utilizing the MLA building to store items for the Historical Society.

l) Council reviewed the plans for the upcoming Light up the Park event.

**m) Motion by Councilor Peggy Hovde to pass the 2017 Audited Financial Statements.**

Carried

n) Mayor Stacey Hovde gave an update of the opportunities for partnering via the CFEP grant program.

o) Council discussed the issues with the dump station at the campground and the opportunity to recover Whyte Street and connect a line in that corridor.

**Motion by Deputy Mayor Joanne Juce to direct staff to investigate the campground accessing Whyte Street to develop a dump station at the back of the campground.**

Carried

## **REPORTS**

### **a) ORRSC**

Councilor Peggy Hovde attended an ORRSC meeting that included a GIS presentation – the software can provide a platform for; the tax roll, infrastructure, cemetery records, Land Use / Assessment info and flood plane information.

### **b) MARQUIS**

Deputy Mayor Joanne Juce provided an update of the progress by a consultant hired by the Marquis foundation to review the feasibility of a facility moving forward and the potential financial impact to the Village.

### **c) VULCAN DISTRICT SOLID WASTE**

There was no meeting.

### **d) CARMANGAY AND DISTRICT LIBRARY BOARD**

Deputy Mayor Joanne Juce provided an update of the library activities.

### **e) SUBDIVISION APPEAL BOARD**

No report

### **f) FCSS**

There was no meeting.

### **g) HALL BOARD**

The Hall Board met on September 17, 2018 to discuss the use of the school building, the potential curling rink extension as well as the use of the vacant building.

### **h) SOUTHGROW**

Councilor Peggy Hovde attended a Southgrow meeting where they reviewed;

- the broadband network,
- global solar and wind business,
- updating community profiles,
- that there are 24 member municipalities and are waiting for 3 to join,
- regional collaboration,
- the availability of grant writers at an affordable amount,
- a presentation by Linda Erickson of Alberta Economic Development,
- a presentation by Dennis McKnight, CEO of Plant Protein Alliance who reviewed plant protein industries in Canada and the opportunities here locally.

### **i) TWIN VALLEY REGIONAL WATER COMMISSION**

There was no meeting.

### **j) MAYORS AND REEVES OF SOUTHWEST ALBERTA**

Mayor Stacey Hovde attended the meeting where they reviewed; nurse practitioners as well as a presentation by Southgrow.

### **k) HISTORICAL SOCIETY**

Deputy Mayor Joanne Juce will be attending a meeting this coming week.

**l) Chinook Arch**

There was no meeting.

**m) Teepee Ring Committee**

Deputy Mayor Joanne Juce advised that there have been a few brainstorming sessions and there has been communication with the Blackfoot Elders.

**n) Carmangay Rec Board**

Mayor Stacey Hovde attended the Carmangay Rec Board Meeting where they reviewed the 6 applications.

**o) Southern Alberta Energy from Waste Association**

Mayor Stacey Hovde attended a meeting and advised that Paul Ryan will be retaining his role and that they had sent 16 letters to the Ministry of Environment.

**CORRESPONDENCE**

Letter from Carmangay Advocacy Group.

**EXECUTIVE SESSION**

**Motion made by Mayor Stacey Hovde to go in camera at 8:10 pm**

**Carried**

**Motion made by Deputy Mayor Joanne Juce to go out of camera at 8:55 pm**

**Carried**

***ADJOURNMENT***

The Chair adjourned the meeting at 8:56 pm

Next Regular Council meeting – October 16, 2018 at 6:00 pm at the Library

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator