

**Regular Meeting of Council for the
Village of Carmangay,
January 16, 2018
at the Library**

CALL TO ORDER Meeting was called to order 6:00 p.m.

GUESTS None

PRESENT Stacey Hovde, Mayor
JoAnne Juce, Deputy Mayor
Peggy Hovde, Councillor
Heather O'Halloran, Administrator
Sue Dahl, Assistant Administrator

APPROVAL OF THE AGENDA

Additions to agenda – Guest – Dan Greene - Campground

**Motion made by Deputy Mayor JoAnne Juce to accept guest presentation by Dan Greene.
Carried**

- Guest – Jan Fraser – Windmill Blade Handout

**Motion made by Councillor Peggy Hovde to accept guest presentation by Jan Fraser.
Carried**

- To New Business – Campground

**Motion made by Deputy Mayor JoAnne Juce to approve the agenda with additions for
January 16, 2018.
Carried**

PRESENTATIONS

Dan Greene said that the Lions Club was approached to see if they would be interested in taking on the campground as a project. The Lions would do the mowing and general maintenance. They would spruce up the trailer spots, put in some new gravel, and possibly a drip system for the trees. They would likely hire out the daily cleaning of the bathrooms, picking up of the garbage and emergency call outs.

Jan Fraser spoke on a flyer that was sent out in the mail in regards to the windmill blade site. The flyer shows a diagram which depicts the Horticultural Association's plan for the windmill blade site.

PUBLIC WORKS REPORT

Tex has been working many ½ days. Amazingly no major issues during the deep freeze. Of course, snow removal.

The heater in the water plant began to act up, Little Bow Gas Co-op was called in and said it was the exhaust motor. We were able to get a new motor from KB heating in Lethbridge for only \$325 + GST and Tex was able to put it in.

The lift station had a big back up on Christmas Day. Tex caught it before it flooded and toggled between the two pumps until finally whatever was causing the backup went thru. And since then, the lift station has been running very smoothly.

BUSINESS ARISING FROM THE MINUTES

- a) Horticultural Association – windmill blade -

Motion made by Deputy Mayor JoAnne Juce that council create a council committee using key members of the Horticultural Association to work together towards the safe and secure mounting of the blade in the park.

Carried

- b) Brochure – JoAnne showed a rough draft for the brochure. Letters have been sent to the service groups for their input.

Motion made by Councillor Peggy Hovde to post on the website/Facebook for a brochure developer.

Carried

- c) Tax sale update – Owner of property passed away on December 10th. Family has reached out and would like to take some action on the property.

Motion made by Deputy Mayor JoAnne Juce for Administration to send a letter to the family of the property stating that they have 90 days to remove all items from the property or they become property of the Village of Carmangay.

ADMINISTRATOR REPORT

Lavinia was here to update the tangible capital asset records spreadsheets. She spent the better part of a whole day going thru the records.

Water bills were prepared, letters were sent out with bills to prepare residents for the new rates which will be introduced on the next billing cycle.

Interest was applied to outstanding taxes.

Dealing with some outstanding utility customers. Letters were sent, of those letters, all but two residents responded in some way. Second letters were sent, with still no response and now a final notice has been sent... water will be shut off on January 19th, if there is no reply.

Attended a VBDS meeting. A final meeting to tie up the loose ends with the Villages.

Regular Council Meeting

January 16, 2018

Page 3

Space finder – online listing for venues. Fact finding session on January 30 – 11am – 1pm. Reps for prospective venues can attend to get their place on the listing. RSVP by January 26, 2018 so they can know how much lunch to prepare.

- Carmangay School, Senior Center, Curling Rink, Library...

FINANCIAL REPORTS

Approval of accounts payable for December 2017.

Approval of monthly statement for December 2017.

Motion made by Councillor Peggy Hovde to accept the financial reports for December 2017.

Carried

NEW BUSINESS

a) Public works scope - a job description was distributed to council. It was from 1995. Due to its age, this was accepted as information. Heather will go over with Tex, edit and bring back to next meeting.

b) Communications Meeting – Carmangay is due to host the meeting on March 29, 2018. We must begin making preparations. Heather will contact the school to see if we can use it. An email will be sent out asking for items for the agenda.

c) MGA revisions –

Motion made by Mayor Stacey Hovde to table this item

Carried

d) Property sale offer – Plan 7940AG, Block 111, Lot C. (less 50X50 for lift station) was offered to a group. Since this offer was made, there has been no contact from the group.

e) Business cards – Council is interested in getting business cards and how to go about doing so. Administration just needs their correct information email or brought into the office.

f) Campground – Village contracts the cleaning, garbage pickup and emergency callouts for a monthly cost. Lions Club does the general maintenance and fixes the trailer sites, plants trees, supplies wood, etc.

Motion made by Councillor Peggy Hovde to send a letter to the Lions Club accepting their proposal, subject to drafting an operating agreement in regards to Lions/Village campground.

Carried

REPORTS

a) ORRSC

No report

b) MARQUIS

No report

c) VULCAN DISTRICT SOLID WASTE

No report

d) CARMANGAY AND DISTRICT LIBRARY BOARD

The Library Board will send the Financial Statements and Manager's Report immediately after their meeting. The Meeting Minutes will be sent after they've been approved following the next meeting. Their next meeting is March 6, 2018.

e) SUBDIVISION APPEAL BOARD

No report

f) FCSS

No report

g) HALL BOARD

No report

h) SOUTHGROW

Peter Casurella is taking over for Pete Lovering.

i) TWIN VALLEY REGIONAL WATER COMMISSION

No report

j) MAYORS AND REEVES OF SOUTHWEST ALBERTA

AAMDC ~ Randy TaylorPhase 1 and 2 of the Cannabis use framework have been completed, highlights are, minimum age for consumption of cannabis will be set at 18. Zero tolerance for underage possession.

AUMA- Working toward a merger with AAMDC

Rural and urban communities should be working toward ICF's. (Guide book should be available in February this year).

No date set for Municipal leader caucus.

There is a chance that Jan Jansen, the Minister for Infrastructure will attend next meeting.

k) HISTORICAL SOCIETY

No report

January 16, 2018

Page 5

l) Chinook Arch

Next meeting in April. They are looking for people for the planning subcommittee.

CORRESPONDENCE

Horticultural Association – letter of support for “Adopt a pot” program –

Motion made by Councillor Peggy Hovde to write a letter of support for the “adopt a pot” program and the use of the pots to the Horticultural Association.

Carried

Farm Safety – donation letter to farm safety program –

Motion made by Councillor Peggy Hovde to donate \$50 to Farm Safety.

Carried

EXECUTIVE SESSION

Motion made by Councillor Peggy Hovde to go in camera at 7:32pm for legal reasons

Motion made by Councillor Peggy Hovde to go out of camera at 7:52 pm

ADJOURNMENT

The Chair adjourned the meeting at 8:22 pm

Committee of the Whole – January 26 at 2:00 pm at the Village Office

Next Regular Council meeting – February 20 at 6:00 pm at the Library

Mayor

Administrator