

**Regular Meeting of Council for the  
Village of Carmangay,  
December 12, 2017,  
at the Village Office**

**CALL TO ORDER** Meeting was called to order 6:00 p.m.

**GUESTS** None

**PRESENT** Stacey Hovde, Mayor  
JoAnne Juce, Deputy Mayor  
Peggy Hovde, Councillor  
Sue Dahl, Assistant Administrator  
Julie Tremblay

**APPROVAL OF THE AGENDA**

**Additions to agenda – to New Business** - ACP grant application  
- Brochure  
- Campground  
- Chinook Arch  
- to Reports

**Motion made by Deputy Mayor JoAnne Juce to approve the agenda with additions for December 12, 2017.**

**Carried**

**MINUTES**

To approve the minutes of the Regular Council meeting held on October 24, 2017.

**Motion made by Councillor Peggy Hovde to approve the minutes of the Regular Council meeting held October 24, 2017.**

**Carried**

To approve the minutes of the Organizational meeting held on October 24, 2017.

**Motion made by Deputy Mayor JoAnne Juce to approve the minutes of the Organizational meeting held October 24, 2017.**

**Carried**

**PUBLIC WORKS REPORT**

Tex has been working mostly ½ days. Snow removal was the focus of the beginning of November. A couple of sewer issues on Whitney were dealt with, turned out to be roots that were just too far for our snake to reach. The guys put up Christmas lights and prepped the campground for Light up the Park celebration. Discovered that there are beavers at the Teepee rings campground. They have taken down a few trees already. Tex has to renew his control license, as it expires every year. This cost nothing and can be done at a registry office in Claresholm so he can set traps. The start of December saw Scott and Tex taking old lights and decorations off of the water tower. They wrapped more trees with wire at the Teepee rings due to the beaver problem. Tex got his control license and has now set traps with no luck so far.

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***BUSINESS ARISING FROM THE MINUTES***

a) Audio recording policy – A draft policy was circulated to council. Amendments were suggested.

**Motion made by Deputy Mayor JoAnne Juce to adopt the audio recording policy as amended.**

**Carried**

b) Bylaw #779 – A draft bylaw was handed out to council.

**Motion made by Councillor Peggy Hovde to table until the next meeting.**

**Carried**

***ADMINISTRATOR REPORT***

Heather completed all the work for the Fortis franchise fee prior to leaving for surgery. Prep work for the policy and bylaw amendment. Final prep work for the public auction with the ad to the Advocate and putting all the expenses to the landowner's account. Reminder letters have been sent to residents with outstanding taxes that interest will be charged in January. This generated quite a response as we received over \$10,000 in payments. The tax sale was quite uneventful. Though bidding was open for 30 minutes, there were no bids. Muni-affairs was contacted to find out the next steps. Letters were sent to residents with overdue utility accounts. Water bills will go out next week – new rates as of January 1<sup>st</sup>. Reminder letters will go out with this utility bill, as well as in the newsletter. We received our Federal Gas Tax.

**Motion made by Councillor Peggy Hovde to send a letter to the Horticultural Society requesting an update on their progress towards securing the windmill blade.**

**Carried**

***FINANCIAL REPORTS***

Approval of accounts payable for October and November 2017.

Approval of monthly statement for October and November 2017.

**Motion made by Councillor Peggy Hovde to accept the financial reports for October and November 2017.**

**Carried**

***NEW BUSINESS***

a) Councillor Code of Conduct – distributed and signed

b) New Canada Post Lease Agreement –

**Motion made by Councillor Peggy Hovde to give a new 1 year Canada Post lease at \$2628/year to be reviewed in October 2018.**

**Carried**

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c) MPC Selection –

**Motion made by Deputy Mayor JoAnne Juce to select Judie Dahl and Lorne Copleston as members at large for the MPC committee.**

**Carried**

d) Tree trimming bill – Todd McFarland had some trees on his boulevard trimmed and presented the office with the bill.

**Motion made by Councillor Peggy Hovde to pay the bill**

**Carried**

e) Water Service Agreement – Council was presented with a draft water service agreement. One amendment was suggested in regards to a deposit.

**Motion made by Councillor Peggy Hovde to approve the water service agreement with the amendment.**

**Carried**

f) Tax sale –

**Motion made by Deputy Mayor JoAnne Juce to send the property owner a registered letter stating that he has 10 days from the receipt of said letter to recover his property before the Village begins cleanup.**

**Carried**

g) Unsightly property –

**Motion made by Councillor Peggy Hovde to send letters to residents who aren't upholding Bylaw #667**

**Carried**

h) Water tower – This icon was erected in 1911. Now due to the old Christmas lights being loose and swinging, it needs some maintenance. Ideally, Council would like to see it lit up all year long.

Wi-Fi- Wi-Fibre equipment is on the water tower, but currently there is no contract in place between them and the Village.

**Motion made by Deputy Mayor JoAnne Juce to have Administration research and prepare a contract between the Village of Carmangay and Wi-Fibre.**

**Carried**

i) MLA building –

**Motion made by Councillor Peggy Hovde to send a letter to the Historical Society rescinding the offer to sell the Historical Society the MLA building for \$1.**

**Carried**

j) Whitney Street – Mayor Hovde has been investigating “sewer lining”. It is a less invasive, and less costly way to fix the sewer. The quote from a dealer in Calgary is \$300/m for a total cost of approximately \$150,000. Accepted as information at this time.

k) Old water plant – Currently houses all the electrical and the water line passes through here. The cost to move the electrical was quoted at \$39,000. We pay approximately \$2500 in utility fees for this building. Accepted as information at this time.

l) Interim budget – An interim budget must be in place for 2018.

**Motion made by Councillor Peggy Hovde to accept Interim Budget**

**Carried**

m) ACP grant application – The County CAO sent the draft grant application for our approval and asked for a motion of support.

**Motion made by Deputy Mayor JoAnne Juce to support Vulcan County’s ACP grant application.**

**Carried**

n) Brochure – a brochure with all service groups integrated into one. Administration will send out letters to the service clubs to gather information for the brochure.

o) Campground – Mayor Hovde informed Council of the Lion’s Club intention to assume day to day operation of the campground.

**REPORTS**

**a) ORRSC**

Orientation meeting  
Membership fees are going up 2%  
Subdivision fees are going up \$100

**b) MARQUIS**

See report – page 7

**c) VULCAN DISTRICT SOLID WASTE**

Organizational meeting  
Lease to purchase new truck

**d) CARMANGAY AND DISTRICT LIBRARY BOARD**

See report – page 8

**Motion made by Councillor Peggy Hovde that Administration send a letter to the Library Board requesting minutes, manager’s report and financial report monthly.**

**Carried**

**e) SUBDIVISION APPEAL BOARD**

No report

**f) FCSS**

See report - page 9

**g) HALL BOARD**

No report

**h) SOUTHGROW**

No report

**i) TWIN VALLEY REGIONAL WATER COMMISSION**

Chair is Paul Taylor

Town of Vulcan agreed on percentage allocation. Carmangay will increase slightly due to this. It will be reviewed every 5 years.

**j) MAYORS AND REEVES OF SOUTHWEST ALBERTA**

Organization remains the same

**k) HISTORICAL SOCIETY**

See report – page 10

**l) VBDS**

Disbanded

**m) Chinook Arch**

See report – page 11

**n) Communications Meeting**

No report

**CORRESPONDENCE**

Oldman Watershed Council – funding request

Letter from concerned resident – concerns from last meeting minutes

Alarie – final payout of assets

**EXECUTIVE SESSION**

**None**

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***ADJOURNMENT***

The Chair adjourned the meeting at 9:40 pm

Next Regular Council meeting – January 16 at 6:00 pm at the Library

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Mayor

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Administrator