

**Regular Meeting of Council for the
Village of Carmangay,
October 18, 2016 at 6:00 p.m.
at the Village Office**

CALL TO ORDER Meeting was called to order 6:10 p.m.

GUESTS None

PRESENT Kym Nichols, Mayor
Sheila Smidt, Deputy Mayor
Stacey Hovde, Councilor
Heather O'Halloran, Administrator
Sue Dahl, Assistant Administrator

APPROVAL OF THE AGENDA

Additions to the agenda: New business – j) Council resolution
k) Library

Motion made by Deputy Mayor Sheila Smidt to approve the agenda with additions for October 18, 2016.

Carried

MINUTES

To approve the minutes of the Regular Council meeting held on September 20, 2016.

Motion made by Deputy Mayor Sheila Smidt to approve the minutes of the Regular Council meeting held September 20, 2016.

Carried

To approve the minutes of the Committee of the Whole held on October 12, 2016.

Motion made by Deputy Mayor Sheila Smidt to approve the minutes of the Committee of the Whole meeting held October 12, 2016.

Carried.

PUBLIC WORKS REPORT

Assisted Porter Tanner some while they were finishing work on Elmore Street, installing water/sewer services on Camburn Street and replacing the valve on Truman Street. Finished the landscaping work on Elmore Street, but must wait until spring for grass seeding. Laid traps for animals digging at the cemetery. Roto-rooter was called in to deal with a plugged toilet at the Lion's campground, they were able to unplug it but not able to explain what the cause was. Four new tires were purchased for the dump truck at a great price of \$150/tire. A gravesite was prepped at the cemetery. Potholes on Sweet Street were filled. The Lion's campground and Teepee Rings were winterized and closed for season. Alarms, stained ceiling tile and eaves were checked at library. South side eaves can't be cleaned unless the neighbor's trees are cut.

BUSINESS ARISING FROM THE MINUTES

- a) Elmore Street update – Had the final walk thru of the project. One area of concern is the Grand Avenue and Elmore Street intersection. Wilde Bros. and Porter Tanner will return and inspect this intersection again to decide if it requires extra attention. Our cost at this point is \$751,585.14.
- b) Grange Hotel Historical Designation – Discussion as Schedules haven't been filled out completely.

Motion made by Mayor Kym Nichols to table this until more consultation with Liza Dawber about how to fill out the Schedules

Carried

ADMINISTRATOR REPORT

Took part in the final walk through on Elmore Street. Ordered a UFA fuel card for Public Works due to the repeat fuel thefts from the bulk fuel tank. Investigating security systems for the shop. Preparing the annual insurance renewal documents. Ordered and received new STOP and 30km signs at a cost of \$532.19. Sent letter to Curling Club. COPs meeting on October 6, 3 new members – another meeting scheduled on November 22. Meeting with Twin Valley Regional Water Commission. Met with Ernie Litovitch to discuss the road conditions in the Village. Lavinia from Civic Solutions was here to update our Tangible Capital Assets

FINANCIAL REPORTS

Approval for accounts payable for September 2016.

Approval of monthly statement for September 2016.

Motion made by Councilor Stacey Hovde to accept the financial reports for September 2016.

Carried

NEW BUSINESS

- a) Utility Bylaw – Council was presented with the bylaw that was prepared after the town hall meeting. Discussion. Town hall packages will be available to residents. After 1st reading, bylaw will be on display.

Motion made by Deputy Mayor Sheila Smidt to give 1st reading to Bylaw #762 – Utility Bylaw

All in Favor

Carried

b) Policy Review –

Policy #1 – Ethical Code of Conduct of Council

Motion made by Councilor Stacey Hovde to adopt policy as read.

Carried

Policy #2 – Public Works Regular Hours of Work – amend to say may include weekend work

Motion made by Deputy Mayor Sheila Smidt to adopt policy as amended.

Carried.

c) MLA Building – EPCOR – when the tenant moved out, they cancelled the power services. Now, we've received a call by EPCOR and have been told that we owe \$423 as the "equipment" is still there. These are admin charges. There was discussion as to whether we should have them remove the "equipment".

Motion made by Councilor Stacey Hovde to table this next meeting.

Carried.

d) Strategic Plan – Sheila feels that we should review our strategic plan and pick a date to do so, possibly early in the New Year.

e) Remembrance Day – Every year, the Village makes a donation and lays a wreath at the Champion Legion's Remembrance Day Service. Sue will call the Champion Legion, Grant Wolfe and confirm donation amount

f) Gravel/Grading roads – Ernie Litovitch and Tex drove around and evaluated the roads. They determined that about 15 loads of gravel at a cost of approximately \$13,000 and 16 hours of grading at \$165/hour (\$2650). Total cost of \$15,650 for road repair in the Village. After council discussion, it was decided that administration should approach the County and see if they can give us a better deal.

g) Wilde Bros/Porter Tanner invoices –
Wilde Bros: \$5101.69
Porter Tanner: \$130,658.24
White Lake Gravel: \$12,190.22

Motion made by Deputy Mayor Sheila Smidt to pay Wilde Bros/Porter Tanner/White Lake Gravel invoices.

Carried

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h) Twin Valley Regional Water Commission – The new manager and the County accountant have discovered that the Commission has developed an operating deficit. This is due to not previously charging the Municipal members for some operating costs and debenture payments. The Commission is providing options so they can recoup this shortfall. Carmangay's portion of this shortfall is \$42,150.69.

Option 1 – Carmangay pay the whole amount out of their own money

Option 2 – Carmangay apply for a loan from ATB to pay the shortfall

Option 3 – The Commission raises water cost to the Village to \$2.52 per cubic meter

Option 4 – Carmangay tells the Commission to ask for a ministerial order and keeps making payments as we are now.

Motion made by Councilor Stacey Hovde to request the Commission ask for a ministerial order for financing – Option 4

2 in favor

1 opposed

Carried

i) CARES

Motion made by Deputy Mayor Sheila Smidt to table this until next meeting.

Carried.

j) Council Resolution – to participate in the application for the 2017 Oldman River Region Urban Ortho-Photography Project.

Resolution Read and Signed

k) Library

Motion made by Deputy Mayor Sheila Smidt to table this until next meeting.

Carried

REPORTS

a) ORRSC

No report

b) MARQUIS

Updating Peter Dawson Lodge policies. Succession plan ideas which included hiring an assistant for Marty and to train as a possible replacement for or to fill in if Marty were to become ill. Ideas were discussed about how to begin to charge residents fees for many of the extras being done by staff (laundry, parking, and housekeeping). Some rooms need to be completely refurbished when residents leave after an average of three years.

c) VULCAN DISTRICT SOLID WASTE

No report

d) CARMANGAY AND DISTRICT LIBRARY BOARD

Needs assessment to do plan of service. Carpet needs replacing. Book club – 5 members. Working on a plan to extend the library – getting a real property report. Chinook Arch – went thru the descriptions of presentations put forward for sessions given at the 2017 Southern AB Library Conference, need 28. Guest speaker works with aboriginal and marginalized people. Her reputation is that she is engaging. Since she is a government employee and this is her function, she will be presenting at no cost. We will however present her with an honorarium. Mosaic is the theme. The sessions will include seniors' native, handicap, marginalize, and segment inclusion.

e) SUBDIVISION APPEAL BOARD

Appeal against Hutterite Brethren developing 3 miles south and 1 mile west of the Village of Carmangay found in favor of the appellants.

f) FCSS

No report

g) VBDS

Executive met to discuss 2017 budget. Draft stage looks good assembled by Ashley Beck. Michael Monner gave an excellent summary of the Economic Development Training for elected officials which none of us were able to attend. The #1 take away is communities need to be shovel ready for industry, business will be attracted.

Resumes of final two executive administrators were brought to the board. Kelly Nelson was chosen. Ashley Beck, acting Economic Development Officer was given an increase in wage and designated EDO

h) HALL BOARD

Working on mission statement. Discussion on how to best utilize funds to benefit the most in the community. Made donations this year to the Library, historical Society, Curling Club, and Village. They have donated \$4000 to Village for trees at both the wind blade tourist stop and the west side of the Lion's campground for planting in the spring.

i) SOUTHGROW

Discussion on the closing of Western Feedlots in Southern AB. It was decided that Pete would write a letter to the Minister of Agriculture and Forestry. Linda Erickson discussed CARES guidelines. SouthGrow meetings will be held 3rd Thursday of each month. SouthGrow will invite Ron McMullin from the Irrigation Association to provide information on water since the MGA has changed all description of water to one making all water and quality the same. A motion was passed to map the locations of power substations so that solar companies can come to SouthGrow for information about potential locations.

j) TWIN VALLEY REGIONAL WATER COMMISSION

Meetings with manager and CAOs to discuss shortfall on operating since inception of commission and options for repayment. Board discussion of financing for outstanding capital and operating shortfalls being covered by operating loan at ATB. Bulk storage container has already paid for itself in saved cost of chemical. Received a letter from the golf course requesting a reduction in water cost. Ongoing issue with land reclamation.

k) MAYORS AND REEVES OF SOUTHWEST ALBERTA

Presentation on MGA and what to expect and how to prepare for some changes. Municipalities will need to work collaboratively to acquire grants in the future. Discussion on “Congregated Education Sites” and request of support for letter sent to Education Minister. Spoke of grant funding that is available to FCM members.

l) HISTORICAL SOCIETY

No report, but the Fire Hall is looking awesome.

m) AUMA

Building a stronger local economy through entrepreneurship. Doesn't have to be led by Municipal leaders, but definitely needs municipal support. Find people in your community and work with them to bring interest in infrastructure. This isn't just buildings and roads, but also churches, and sports. Municipalities need to be progressive and proactive and the community will follow. Embrace and promote the good things you have – ie. The rural way of life, peaceful – small towns are known for loyalty and spirit – showcase!! Entrepreneurs want to come and setup, especially past residents. Diversify. Find that niche that will work and create an environment where people will want to come. The Future of Municipal Water and Waste Services – Things are slowly changing. Building plumbing code changes are happening and will give more power to municipalities to look and allowing changes with regards with water reuse. Most applicants don't currently get approved because of too many hurdles and out dated regulations that say everything has to go to waste facilities instead of reuse. Rick Hillier spoke on qualities of a true leader. “Once you have a vision, you can start to empower people.”

CORRESPONDENCE

Farm Safety sent a thank you for the donation.

Rec Board sent their 2017 requisition in the amount of \$2100.

Muni-serve sent a service promotion offer.

Civic Solutions sent a list of services they offer.

EXECUTIVE SESSION

Deputy Mayor Sheila Smidt moved to go in camera at 9:30 pm

Deputy Mayor Sheila Smidt moved to go out of camera at 10:00 pm

ADJOURNMENT

The Chair adjourned the meeting at 10:05 p.m.

Regular Council meeting – November 15, 2016 at 6:00 pm

Mayor

Administrator